

**THE REGULAR MEETING OF THE COUNCIL  
FOR THE TOWN OF HAFFORD WAS HELD IN THE CHAMBERS OF THE  
TOWN OF HAFFORD  
TUESDAY, September 13th, 2022**

CARRIED Mayor Moses called the meeting to order at 7:10 PM

PRESENT:

Mayor: Victoria Moses

Councilors: Sylvester Kohut (Late)  
John Kuzyk  
David Wintonyk

Absent: Michael Nesbitt

Acting Administrator: Denise Porter

229/2022

AGENDA

KUZYK & WINTONYK that the agenda for this September 13th, 2022, meeting be approved.

CARRIED

230/2022

TOWN WATER REPORT

KOHUT & WINTONYK that Council acknowledges receipt of the August 2022 Water Treatment Plant Report as presented by Chief Water Technician Russell Krysak.

CARRIED

231/2022

TOWN MAINTENANCE REPORT

KUZYK & WINTONYK that Council acknowledges receipt of the August 2022 Town Maintenance Report as presented verbally by Public Works Foreman, Russell Krysak.

CARRIED

Councilor Sylvester Kohut joined the meeting at 7:20 PM  
Russell Krysak left the meeting at 7:28 PM

232/2022

MINUTES

KUZYK & KOHUT that the Minutes of the August 9<sup>th</sup>, 2022, regular meeting of council be approved as amended.

CARRIED

233/2022

OFFICE LIGHTS

Discussion concerning the possible replacement of the office lights was tabled until the next meeting as only one quote was available.

- 234/2022      SHELTERBELT ORDERING TREES  
Administration will inquire to determine if the Town of Hafford qualifies for seedlings from the Shand SaskPower greenhouse. The types of trees required are Elm, Colorado Spruce, Laurel Leaf Willow, Manitoba Maple, Paper Birch, Hybrid Poplar and White Spruce.
- 235/2022      LOT 9, BLOCK 15S, PLAN BU 2283  
WINTONYK & KUZYK that owner be given permission to build a garage on the lot located at 116 Princess Avenue East. They will require a building permit which will need to be obtained prior to undertaking the project.  
CARRIED
- 236/2022      LOT 3, BLOCK 6, PLAN B01811  
KOHUT & WINTONYK that Council rescind Motion # 218/2022 to accept the offer of the owner of Lot 3, Block 6, Plan B01811 to give the property to the Town of Hafford. Although the offer was well intentioned, Council does not wish to set a precedent.  
CARRIED
- 237/2022      FALL YARD CLEAN-UP  
WINTONYK & KUZYK that Council approve a Fall Yard Clean Up day on Saturday, October 15<sup>th</sup>, 2022. The clean-up is for bagged garden waste, grass clippings and small branches only (no trees). Council will pay the Hafford Vikings football team \$750.00 to collect the refuse and transport it to a transfer site.  
CARRIED
- 238/2022      TRAINING – LGA 208 SPECIAL TOPICS, UNIVERSITY OF REGINA  
WINTONYK & KOHUT that Council agree to pay half the cost of the tuition for Acting Administrator, Denise Porter, to take LGA 208 ‘Special Topics in Local Government’ from the Centre of Continuing Education, University of Regina.  
CARRIED
- 239/2022      MENTORING CONTRACT  
KOHUT & KUZYK that Council enter a Mentoring Contact for Acting Administrator, Denise Porter, as per the Urban Municipal Administrators Association of Saskatchewan requirements with Sharon Pope, a certified and experienced Municipal Administrator from Warman, Saskatchewan.  
CARRIED
- 240/2022      NW 23-43-10 W3  
WINTONYK & KUZYK that due to the property described as NW 23-43-10 W3 (Roll No. 405) being sold May 21, 2021, the 2021 taxes levied should have been prorated. Therefore, due to this administrative error, the following taxes shall be cancelled: (Municipal \$253.40 and Educational Property Tax \$47.60) for a total of \$301.00. The July and August 2022 penalty shall also be cancelled: (Municipal \$27.54 and \$5.20 Educational Property Tax \$32.74).  
CARRIED

- 241/2022 PT 1-2 01 N2670  
WINTONYK & KOHUT that Council have TaxErvice enter a one year formal Agreement with the owner of PT 1-2 01 N2670 to pay \$300.00 per month on outstanding property tax arrears.  
CARRIED
- 242/2022 Lot 1-Blk/Par 4-Plan N2670 Ext 22 and Lot 2-Blk/Par 4-Plan N2670 Ext 23  
KOHUT & KUZYK that Council have TaxErvice enter into an agreement with the individual who is leasing the premises with the intent to own it.  
CARRIED
- 243/2022 SHRED-IT CONTRACT  
WINTONYK & KOHUT that Council agree to terminate the Customer Service Agreement with Shred-It and, if necessary, pay out the contract.  
CARRIED
- 244/2022 CHANGE OF AUTHORIZATION  
KUZYK & KOHUT that the authorization for the SaskPower and SaskTel Mobility Accounts be updated into the name of the new Acting Administrator and the contact information for previous staff be deleted.  
CARRIED
- 245/2022 SALE OF TRACTOR  
WINTONYK & KUZYK that Council table discussion on the sale of the vintage Tractor until a further meeting.  
CARRIED
- 246/2022 SCRAP VEHICLES  
WINTONYK & KOHUT that Council agree to sell to for the sum of \$350.00 the old grain truck and rescue vehicle to Donald Higgins. Vehicles are sold in 'As Is' condition and must be picked up by December 31, 2022.  
CARRIED
- 247/2022 SASKENERGY LANDLORD SERVICE TRANSFER  
KOHUT & KUZYK that Council sign the Landlord Service Transfer Agreement for the property located at 6 Main Street. This agreement would transfer the natural gas into the name of the Town of Hafford in the unlikely event that the 'Rent to Own' tenant defaulted on their SaskEnergy account.  
CARRIED
- 248/2022 GRADER TIRES  
WINTONYK & KUZYK that Council agree to purchase two grader tires from the same vendor as previously used for \$1,500.00 each for a total cost of \$3,000.00.  
CARRIED
- 249/2022 COMMITTEE REPORTS  
KUZYK & WINTONYK that Council acknowledge the following verbal Committee Report:  
Victoria Moses – 16 to 43 Waste Management  
No reports were presented for any other committees.  
CARRIED

- 250/2022 BYLAW 2022-05  
 KOHUT & KUZYK that Bylaw 2022-05, being the Animal Control Bylaw,  
 be given second reading. CARRIED
- 251/2022 BYLAW 2022-05  
KUZYK & WINTONYK that Bylaw 2022-05, being the Animal Control Bylaw,  
be given third reading and finally adopted.
- 252/2022 AUGUST STATEMENT OF FINANCIAL ACTIVITIES  
 KUZYK & WINTONYK that Council acknowledges the presentation of  
 the August 2022 Statement of Financial Activities by Denise Porter.  
 Administration is also to request our financial institution replace the \$408.84 direct  
 debited from the high interest 'Future Capital Expenditures Account' for the  
 annual "Credit Review Fee." The funds to make this payment should instead be  
 sourced from the regular operating account. CARRIED
- 253/2022 AUGUST BANK RECONCILIATION & STATEMENT  
 WINTONYK & KOHUT that Council acknowledges the presentation of the  
 August 2022 bank reconciliation, as well as the August 2022 bank statement by  
 Denise Porter. CARRIED
- 254/2022 PAYMENT OF ACCOUNTS  
 KUZYK & KOHUT that Council approves the payment of accounts, being  
 cheque #7834 to #7853 and the listed online payments including CAFT payroll,  
 totaling \$50,285.44, all paid from Innovation Credit Union Chequing Account  
 and as attached to and forming a part of these minutes. CARRIED
- 255/2022 ADJOURN  
 KUZYK that we adjourn at 10:21 PM. CARRIED

  
 Acting Administrator

  
 Mayor

## Town of Hafford September 2022 Payments

<b>CHEQUES</b>	<b>Date</b>	<b>Vendor</b>	<b>Amount</b>
7834	2022-08-31	Karter Tell Johnson	\$ 2,016.60
7835	2022-08-31	ASL Paving Ltd.	\$ 3,871.62
7836	2022-08-31	BeePlus Office Solutions	\$ 80.14
7837	2022-08-31	Bezmutko, Joanne	\$ 60.00
7838	2022-08-31	Clark's Supply & Service Ltd.	\$ 67.97
7839	2022-08-31	Gregg Distributors LP	\$ 91.30
7840	2022-08-31	Hafford Fine Foods	\$ 42.98
7841	2022-08-31	High Class Welding	\$ 110.25
7842	2022-08-31	Saskatchewan Health Authority	\$ 231.00
7843	2022-08-31	Moses, Victoria	\$ 47.72
7844	2022-08-31	Station House Water Bottling	\$ 24.00
7845	2022-08-31	Striga, Kyle	\$ 100.00
7846	2022-08-31	Taxervice	\$ 196.35
7847	2022-09-13	16 to 43 Waste Management Corp	\$ 8,526.67
7848	2022-09-13	Clartech Industries Inc.	\$ 1,585.93
7849	2022-09-13	Hafford Co-Op Assoc.	\$ 2,129.55
7850	2022-09-13	Porter, Denise – Petty Cash	\$ 211.18
7851	2022-09-13	R.M. of Redberry No. 435	\$ 235.50
7852	2022-09-13	Saskatchewan Research Council	\$ 620.55
7853	2022-09-13	Taxervice	\$ 1,181.25
		<b>TOTAL CHEQUES</b>	<b>\$ 21,430.56</b>

  

<b>ONLINE</b>	<b>Date</b>	<b>Vendor</b>	<b>Amount</b>
CAFT	2022-08-15	Devan Shorrock	\$ 1,000.00
CAFT	2022-08-15	Rena D. Porter	\$ 800.00
CAFT	2022-08-15	Hailey Prystupa	\$ 400.00
CAFT	2022-08-15	Russell Krysak	\$ 1,200.00
CAFT	2022-08-15	Patrick Zipchen	\$ 800.00
2022297	2022-08-31	Sask Power – Water Treatment Plant	\$ 404.49
2022298	2022-08-31	Sask Power – Shop	\$ 106.02
2022299	2022-08-31	Sask Power – Sports Grounds	\$ 38.03
2022300	2022-08-31	Sask Power – Streetlights	\$ 1,114.67
2022301	2022-08-31	Sask Power – Transit	\$ 36.71
2022302	2022-08-31	Sask Energy – Transit	\$ 55.70
2022303	2022-08-31	Sask Energy – National Hall	\$ 42.79
2022304	2022-08-31	Sask Power – National Hall	\$ 39.04
2022305	2022-08-31	Sask Power – Office	\$ 309.45
2022306	2022-08-31	Sask Energy – Water Treatment Plant	\$ 53.85
2022307	2022-08-31	Sask Power – Monument	\$ 38.34

2022308	2022-08-31	S.U.M.A.	\$ 699.03
2022309	2022-08-31	Sask Energy – Water Treatment Plant	\$ 52.53
2022310	2022-08-31	Sask Power – Railway Avenue Camera	\$ 23.48
2022310	2022-08-31	Sask Energy – Shop	\$ 127.08
2022311	2022-08-31	Sask Power – Boyanchuk Camera	\$ 23.48
2022312	2022-08-31	Sask Power – Main Street Camera	\$ 23.48
2022313	2022-08-31	Sask Power – Railway Ave Camera Plug In	\$ 23.48
2022314	2022-08-31	Sask Tel Cmr	\$ 144.10
2022315	2022-08-31	Collabria – Russell’s Card	\$ 116.34
2022317	2022-08-31	Collabria – Jennifer’s Card	\$ 22.19
2022318	2022-08-31	Collabria – Denise’s Card	\$ 1,359.02
2022319	2022-08-31	Sask Tel Cmr	\$ 88.55
2022320	2022-08-31	Minister of Finance – EPT	\$ 4,458.99
2022321	2022-08-31	Canada Revenue Agency	\$ 3,589.28
2022322	2022-08-31	Municipal Employees’	\$ 1,638.46
CAFT	2022-08-31	Devan Shorroch	\$ 1,223.84
CAFT	2022-08-31	Summer Dewart	\$ 1,194.53
CAFT	2022-08-31	Rena D. Porter	\$ 1,849.28
CAFT	2022-08-31	Hailey Prystupa	\$ 1,380.84
CAFT	2022-08-31	Russell Krysak	\$ 2,278.64
CAFT	2022-08-31	Alan Stef	\$ 384.90
CAFT	2022-08-31	Patrick Zipchen	\$ <u>1,714.27</u>
		<b>Total Electronic Payments</b>	<b>\$ 28,854.88</b>
		<b>TOTAL PAYMENTS</b>	<b>\$ 50,285.44</b>
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