

**THE REGULAR MEETING OF THE COUNCIL
FOR THE TOWN OF HAFFORD WAS HELD BY ELECTRONIC MEANS ON
TUESDAY, September 8th, 2020**

Mayor called the meeting to order at 7:00 PM

PRESENT:

Mayor: Ron Kowalchuk

Councilors: Tori Moses
Joan Matechuk
Bonnie Sendeki
Robyn Paulow

Administrator: Jennifer Ernst

350/2020 ELECTRONIC MEETING

SENDECKI & MOSES that this Regular Meeting of Council be held by electronic means due to COVID -19. CARRIED.

351/2020 AGENDA

PAULOW & SENDECKI that the agenda for this September 8th, 2020 meeting be accepted as presented. CARRIED.

352/2020 UTILITY LINE INSPECTION

MOSES & SENDECKI that Council instruct the Administrator to send a letter to Don Skopyk to inform him he must comply with an inspection of his water and sewer line installation by the end of September, 2020 or his water will be turned off and fines may be levied. CARRIED.

353/2020 WATER TREATMENT PLANT REPORT

PAULOW & MATECHUK that we acknowledge receipt of the August 2020 Water Treatment Plant Report as submitted by the Chief Technician of Water & Wastewater. CARRIED.

354/2020 ADMINISTRATION LEGISLATION

KOWALCHUK & MATECHUK that Council remove the legislated responsibility of the Administrator of hiring, suspension and dismissal of all employees of the municipality, unless otherwise provided by council, as stated in Bill 194 Amendments to Section 111, subsection 3, effective July 3, 2020.

LOST.

355/2020 SHORT TERM EMPLOYMENT

PAULOW & MATECHUK that the Administrator advertise for one week for short term maintenance employment ending on September 15, 2020.

CARRIED.

356/2020 TOWN MAINTENANCE REPORT

MOSES & MATECHUK that Council acknowledge verbal Town Maintenance report.

CARRIED

357/2020 MINUTES

SENDECKI & PAULOW that the minutes of the August 11th, 2020 Regular meeting of council be approved as corrected. CARRIED.

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- 358/2020 UKRAINIAN DANCERS
PAULOW & MOSES that Council approve the use of the National Hall on Mondays for the Ukrainian Dancers, at a cost of \$25.00 per week, conditional on the facility being properly cleaned as per COVID protocol, by the renters. CARRIED.
- 359/2020 CORRESPONDENCE
PAULOW & SENDECKI that the correspondence as presented be dealt with accordingly and filed in the Municipal records. CARRIED
- 360/2020 NATIONAL HALL STEP REPAIR
MOSES & SENDECKI that motion 314/2020 being the motion to proceed with Shercom resurfacing the steps to the National Hall, be rescinded as it does not reflect the verbal agreement. CARRIED.
- 361/2020 UTILITY RESERVE
PAULOW & SENDECKI that as per the Saskatchewan Municipal Board recommendation that accompanied the approval of Bylaw 2020-07, a utility reserve shall be set up for the 2021 Budget. CARRIED.
- 362/2020 TREE REMOVAL
PAULOW & SENDECKI that Council acknowledge verbal response to the order to remedy sent to the owner of 106 Second Ave East, stating that he will remove the tree himself;
And further, that the tree that is quoted at a removal cost of \$2,600.00 at 201 Second Ave East is not a public nuisance but rather causing the sidewalk to be a tripping hazard, therefore the tree should be left and the sidewalk repaired. CARRIED
- 363/2020 16 TO 43/ ASPEN INNOVATION
MOSES & SENDECKI that Council acknowledge that the ISC documents have been accessed and shared with Council and Pam Yule;
And further, that Ms. Yule has also responded that the October 2017 16 to 43 meeting minutes are missing but an agenda was provided for that meeting;
And further, this concerned ratepayer has now requested that all the agendas from 16 to 43 now be provided, as she still has many concerns over the proceedings of the board, therefore to assist her compilation of information, the Hafford Board member will look into providing this further documentation. CARRIED.
- 364/2020 COMMUNIPLEX INSURANCE REPAIRS
MATECHUK & PAULOW Council acknowledge that the replacement of doors on the Communiplex following the break-in in the winter are now completed and the \$2,500.00 deductible is payable to Kuzyk & Sons by the Town of Hafford, to be equally shared with the RM of Redberry. CARRIED
- 365/2020 SUMMER STUDENTS
MOSES & MATECHUK that Council acknowledge that the Summer Students have now completed their employment with the Town of Hafford, unless they are able to work on days off while the weather permits;
And further, Council thanks Shawn Sendeki for hosting a student appreciation BBQ. CARRIED.
- 366/2020 ADMINISTRATOR PAY INCREMENT
MOSES & PAULOW that as Administrator, Jennifer Ernst was not able to obtain her Urban Certification at the completion of the required hours due to a misunderstanding of mentorship requirements due to COVID restrictions, therefore the incremental pay increase as per the signed contract be implemented as of September 1, 2020 . CARRIED.

Town of Hafford September Meeting 2020 Payment Register

CHEQUES

Payment #	Date	Vendor	Amount
7237	09-10-2020	Isbister, Dianne	\$ 250.00
7238	09-10-2020	Johnson, Ward	\$ 1,554.78
7239	09-10-2020	Cherwinski, Taylinn	\$ 1,092.10
7240	09-10-2020	Stead, Duncan	\$ 315.00
7241	09-10-2020	Leibel, Jamie	\$ 1,696.11
7242	09-10-2020	16-43 Waste Management	\$ 7,161.00
7243	09-10-2020	Anderson Pump House LTD	\$ 2,550.36
7244	09-10-2020	Aztec Towing	\$ 346.50
7245	09-10-2020	Bee J's Stationairies	\$ 317.94
7246	09-10-2020	Clarks Supply & Service	\$ 1,073.85
7247	09-10-2020	ClearTech Industries	\$ 706.87
7248	09-10-2020	Ernst, Jennifer	\$ 517.41
7249	09-10-2020	Fountain Tire	\$ 300.60
7250	09-10-2020	Gerich, Jodi	\$ 122.40
7251	09-10-2020	Husky Oil	\$ 4,725.00
7252	09-10-2020	Station House Water Bottling	\$ 27.00
7253	09-10-2020	K.C Plumbing & Heater	\$ 2,827.84
7254	09-10-2020	Krydor Ventures	\$ 4,593.89
7255	09-10-2020	Kuzyk Lumber Yard	\$ 2,859.43
7256	09-10-2020	Saskatchewan Health Authority	\$ 23.00
7257	09-10-2020	Mini Tune Lawn & Landscape	\$ 272.16
7258	09-10-2020	North Land Rentals	\$ 999.00
7259	09-10-2020	Pace Fire Protection	\$ 398.49
7260	09-10-2020	Peoples First HR Services	\$ 65.52
7261	09-10-2020	Saskatchewan WCB	\$ 1,115.79
7262	09-10-2020	Saskatchewan Research Council	\$ 89.25
7263	09-10-2020	Schultz Electric	\$ 244.20
7264	09-10-2020	Staples Business Advantage	\$ 199.59
7265	09-10-2020	Taxervice	\$ 1,336.65

TOTAL CHEQUES \$ 37,781.73

ONLINE

CAFT	08/15/2020	Jennifer Ernst	\$ 500.00
CAFT	08/15/2020	Jodi Gerich	\$ 500.00
CAFT	08/15/2020	Kelley Caron	\$ 1,300.00
CAFT	08/15/2020	Shawn Sendeck	\$ 800.00
2020-0029	08/31/2020	SaskTel	\$ 140.21
2020-0030	08/31/2020	Sask Energy	\$ 53.61
2020-0031	08/31/2020	Sask Energy	\$ 64.79
2020-0032	08/31/2020	Sask Energy	\$ 51.38
2020-0033	08/31/2020	Sask Energy	\$ 152.48
2020-0034	08/31/2020	Sask Energy	\$ 52.70
2020-0035	08/31/2020	Sask Power	\$ 165.46
2020-0036	08/31/2020	Sask Power	\$ 742.81
2020-0037	08/31/2020	Sask Power	\$ 36.22
2020-0038	08/31/2020	Sask Power	\$ 71.86
2020-0039	08/31/2020	Sask Power	\$ 44.14
2020-0040	08/31/2020	Sask Power	\$ 44.76
2020-0041	08/31/2020	Sask Power	\$ 1,104.61
2020-0042	08/31/2020	Sask Power	\$ 483.94
2020-0043	08/31/2020	Sask Power	\$ 41.67
2020-0044	08/31/2020	Sask Power	\$ 23.42
2020-0045	08/31/2020	Sask Power	\$ 23.42

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2020-0046	08/31/2020	Sask Power	\$	23.42
2020-0047	08/31/2020	Sask Power	\$	23.42
2020-0048	08/31/2020	SUMA	\$	728.09
2020-0049	08/31/2020	Municipal Employeets	\$	1,791.24
2020-0050	08/31/2020	Sask Tel	\$	91.36
2020-0051	08/31/2020	Canada Revenue	\$	4,274.44
2020-0052	08/31/2020	Minister of Finance EPT	\$	1,193.05
CAFT	08/31/2020	Jennifer Ernst	\$	2,554.98
CAFT	08/31/2020	Jodi Gerich	\$	660.22
CAFT	08/31/2020	Kelley Caron	\$	1,517.20
CAFT	08/31/2020	Shawn Sendeki	\$	1,330.15

Total Electronic Payments **\$20,585.05**

TOTAL PAYMENTS **\$58,366.78**

Town of Hafford
Agenda – Regular Meeting – September 8, 2020 @ 7:00 p.m.

1. Call meeting to Order.
2. Motion to conduct meeting electronically
3. Agenda Approval.
4. Water Treatment Plant Report
 - a. Curb Stop list
 - b. Hydrant Repairs – how/if to proceed with 2 staff
 - c. WTP Upgrades
 - d. Training on WTP
 - e. New Meter installations
 - f. 118 Highway 340 connection inspection
5. Maintenance Report
 - a. No Concrete disposal at Town Shop Grounds
 - b. Old Landfill site
 - c. Street repairs – how/if to proceed with 2 staff
6. Approve Minutes, August 11, 2020 Regular Meeting
7. Correspondence
 - a. RCMP Annual Performance Plan ~
 - b. Ukrainian Dancers request for Hall use ~
 - c. Rivers West Workshops ~
- Old Business & Business Arising Out of the Minutes
 - a. Shercom quote for Hall
 - b. SMB Approval Bylaw 2020-07 – Utility Reserve Recommendation
 - c. Tree Removal – 106 Second Ave will remove own & 104 Second Ave tree complaint
 - d. Request for information regarding 16-43 and Aspen Innovation Park Corp and Aspen Innovation Park Inc.
 - e. Hall Doors completed – deductible payable
 - ✓f. Summer Students done – acknowledge Shawn Sendeki hosted appreciation BBQ
 - ✓g. Administrator mentorship affected by COVID
 - h. Update regarding RM of Redberry response to Rec Board restructuring proposal
8. New Business.
 - a. TTP Advertise for tender – keys not received
 - b. Redberry Renovations - Highways Development permit
 - c. Zoning Bylaw issue- lands north of railbed not Zoned
 - d. RM of Redberry Tax Enforcement Notice
 - e. Administrator - Asset Management training
 - f. Assistant – Munisoft Training
 - g. Fall Clean-up – with only 2 staff
 - h. Call for Nominations
 - i. Changes to the MA Act regarding Administrators Roles and Responsibilities
9. Committee Reports.
 - a. 16-43 – MMSW & TJ Disposal Partnership
 - b. 16-43 - Hall Use
10. Bylaws - List to Review for Repeal
11. Gas Tax \$24,013.00 received – transfer to Savings
12. Financial Statement
13. Bank Reconciliation & Bank Statement
14. Accounts for Payment.
15. Adjournment.