

# TOWN OF HAFFORD

<b>POLICY: Sanitary Sewer Service Inspection &amp; Repair</b>		<b>COUNCIL RESOLUTION:</b> Resolution: 403/2025 Effective: December 9 <sup>th</sup> , 2025
<b>DEPARTMENT:</b> General Government	<b>POLICY NUMBER: #</b> 002-2025	<b>Amended Date:</b>

## Sanitary Sewer Service Inspection and Repair Policy

### **PURPOSE:**

The purpose of this policy is to establish clear procedures for property owners and the Town of Hafford when addressing suspected blockages in sanitary sewer service lines that may be caused by structural defects in the main line. This policy ensures fairness, accountability, and transparency in the inspection and repair process.

### **SCOPE:**

This policy applies to all property owners within the Town of Hafford who experience sewer blockages and believe the cause may be a structural defect in the municipal main sewer line.

### **PROCEDURE:**

If a property owner suspects a blockage is due to a **structural defect** in the main line:

#### **1. Initial Inspection**

- The property owner must contact a licensed plumber to unblock the line and conduct a camera inspection at homeowners cost.

#### **2. Town Inspection Request**

- After the camera inspection, the property owner **may** request a municipal inspection by contacting the Town of Hafford.
- The property owner must complete and sign the *Request for Sanitary Sewer Service Inspection* form (Schedule "B").

#### **3. Cost Responsibility Agreement**

- By signing Schedule "B," the property owner agrees to be responsible for costs listed in the estimate, including sewer cleaning costs required for video inspection, if no structural defect is found in the main line.

#### 4. **Town Responsibility in Case of Structural Defect**

If the inspection confirms a structural defect in the main line, the Town of Hafford will:

- Schedule and complete repairs using an approved contractor.
- Bear the costs of video inspection and cleaning.
- Reimburse the property owner for the most recent costs incurred in unplugging the sewer main line, upon submission of a paid invoice.

#### 5. **Responsibilities**

- **Property Owners:** Responsible for arranging initial plumbing services, completing Schedule "B," and covering costs if no structural defect is found.
- **Town of Hafford:** Responsible for conducting inspections, scheduling repairs, and reimbursing eligible costs when a structural defect is confirmed.