THE REGULAR MEETING OF THE COUNCIL FOR THE TOWN OF HAFFORD WAS HELD IN THE CHAMBERS OF THE TOWN OF HAFFORD TUESDAY, October 12th, 2021

Mayor Moses called the meeting to order at 6:58 PM

PRESENT:

Mayor:

Victoria Moses

Councilors:

Sylvester Kohut

David Wintonyk John Kuzyk

Vacant

Administrator:

Jennifer Ernst

317/2021 AGENDA

KOHUT & WINTONYK that the agenda for this October 12th, 2021

meeting be approved.

CARRIED.

318/2021 TOWN WATER REPORT

KUZYK & WINTONYK that Council acknowledges receipt the September 2021

Water Treatment Plant Report, as submitted by Robert Borne.

CARRIED

319/2021 ZIPCHEN PAY INCREASE

WINTONYK & KOHUT that Council approve a pay increase of \$1.00 for Patrick

Zipchen.

CARRIED

320/2021 TOWN MAINTENANCE REPORT

KUZYK & WINTONYK that Council acknowledges the Town Maintenance report as

presented by the Administrator.

CARRIED

321/2021 MINUTES

KOHUT & KUZYK that the minutes of the September 14th, 2021, regular meeting of

council be approved as presented.

CARRIED.

322/2021 DRINKING WATER

WINTONYK & KUZYK that Council acknowledge a precautionary drinking water advisory was placed on the Town of Hafford Water Supply by the Water Security

Agency on September 28, 2021 and removed October 6, 2021.

CARRIED

323/2021 CORRESPONDENCE

KOHUT & KUZYK that Council acknowledge the correspondence as presented and it be dealt with accordingly and filed in the municipal records. CARRIED

324/2021 REC BOARD MEMBER

WINTONYK & KOHUT that Victoria Moses be appointed as interim Recreation Board Member for the Town of Hafford CARRIED

325/2021 DITCH HAZARD

KOHUT & KUZYK that the ditch adjacent to 118 South Ave West have permanent hazard markers placed along both sides as replacing the culvert or filling the ditch may result in drainage issues.

CARRIED

326/2021 FALL CLEAN UP

WINTONYK & KOHUT that a Hafford High School sports team shall do the fall clean up of garden waste only, on October16, 2021 and be given a donation of \$750.00, with the compostable material being dumped on the west side of the Town shop yard.

CARRIED

327/2021 HYDRANT REPAIR

WINTONYK & KUZYK that A & R Hydrant Repair be contracted to repair 6 hydrants.

CARRIED

328/2021 PYRSTUPA RESIGNATION

WINTONYK & KOHUT that the Council acknowledge the resignation of Councilor Prystupa effective September 24, 2021. CARRIED

329/2021 BY-ELECTION

KUZYK & WINTONYK that a By-Election be called for January 19, 2021. CARRIED.

330/2021 PRYSTUPA HIRING

KOHUT & WINTONYK that Council approves the hiring of Dana Prystupa as part time office assistant on a 6-month probationary period for 3 days per week at an hourly rate of \$16.00/ hour as well as the Janitorial Contract for the Town office and the National Hall at a rate of \$250.00 per month.

CARRIED.

331/2021 IN CAMERA

WINTONYK & KOHUT that Council moves to in camera to discuss agenda item 7 (e) -Human Resources, as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part 111 of *The Local Authority Freedom of Information and Protection of Privacy Act at* 8:59 pm CARRIED.

332/2021 END IN CAMERA

KUZYK & KOHUT that Council ends in camera session at 9:23 pm.

CARRIED.

333/2021 REICHERT SUSPENSION

WINTONYK & KOHUT that Council acknowledge that Darcey Reichert was suspended for 2 weeks without pay on September 30, 2021 CARRIED.

334/2021 <u>PW FOREMAN</u>

KOHUT & KUZYK that Council acknowledge that an Advertisement for a Public Works Foreman has been posted on various media platforms. CARRIED.

335/2021 MAINTENANCE PERSONAL

WINTONYK & KOHUT that Allen Stef be offered a position on an on call casual basis @ 17.00/hour, for training on the WTP and well as other maintenance tasks.

CARRIED.

336/2021 PAYMENT ARRANGEMENT

WINTONYK & KOHUT that Council agree to not include Roll # 129 and #139 in the list of lands in arrears to be submitted to TAXervice, as postdated cheques have been received by the office of the Town of Hafford as a payment arrangement.

CARRIED.

337/2021 2020 ARREARS

KUZYK & KOHUT that Council accepts the list of lands in arrears, as attached to and forming a part of these minutes, which excludes and lands which the tax arrears do not exceed one half of the immediately preceding years taxes or which an agreement for payment has already been agreed to by Council and that TAXervice be authorized to handle the Tax Enforcement proceedings on behalf of the Town of Hafford.

CARRIED.

338/2021 AUDITOR ENGAGEMENT

KOHUT & KUZYK that Council approve the signing of the letter of engagement with Elizabeth M Torrens CPA Professional Corp. by the Administrator and the Mayor to enlist the services for the 2021 Audit.

CARRIED.

339/2021 SIDEWALK REPAIRS

WINTONYK & KOHUT that sidewalks were heaves have occurred will be repaired with cold mix when weather and staffing permits.

CARRIED.

340/2021 ERNST VACATION

WINTONYK & KOHUT that Council approve the vacation request of Jennifer Ernst from November 14-29, 2021. CARRIED.

341/2021 <u>IN CAMERA</u>

WINTONYK & KUZYK that Council moves to in camera to discuss agenda item 7 (r) -Human Resources, as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part 111 of *The Local Authority Freedom of Information and Protection of Privacy Act at* 10:26 pm CARRIED.

342/2021 END IN CAMERA

WINTONYK & KUZYK that Council ends in camera session at 10:37 pm.

CARRIED.

343/2021 COMMITTEE REPORTS

KUZYK & KOHUT acknowledge the following committee reports:
Victoria Moses -16-43 Waste Management Board
Jennifer Ernst – RLBR Planning District.

CARRIED

344/2021 BYLAW 2021-10

KUZYK & WINTONYK that Council acknowledges the Public Notice of the public hearing to be held at the November 9th meeting of council regarding Bylaw 2021-10, being an amendment of Zoning Bylaw 2010-09.

CARRIED.

345/2021 BYLAW 2021-14

WINTONYK & KOHUT that Council acknowledges the Public Notice of the public hearing to be held at the November 9th meeting of council regarding Bylaw 2021-14, being the sale of dedicated lands.

CARRIED.

346/2021 BYLAW 2021-12

KOHUT & WINTONYK that Bylaw 2021-12, being the Repeal of Heritage Property Bylaw be given first reading.

CARRIED.

347/2021 BYLAW 2021-12

KUZYK & WINTONYK that Bylaw 2021-12, being the Repeal of Heritage Property Bylaw be given second reading.

CARRIED

348/2021 BYLAW 2021-12

WINTONYK & KOHUT that 2021-12, being the Repeal of Heritage Property Bylaw be three readings at this meeting.

CARRIED UNANAMOUSLY

349/2021 BYLAW 2021-12

KUZYK & KOHUT that Bylaw 2021-12, being the Repeal of Heritage Property Bylaw be third and final reading and finally adopted. CARRIED

350/2021 SEPT FINANCIAL STATEMENT

KUZYK & WINTONYK that Council acknowledges the presentation of the September 2021 Statement of Financial Activities. CARRIED

351/2021 BANK RECONCILIATION

KOHUT & KUZYK that Council acknowledges the presentation of the September 2021 bank reconciliation as well as the September 2021 bank statement.

CARRIED

352/2021 PAYMENT OF ACCOUNTS

PRYSTUPA & KOHUT that Council approves the payment of accounts, being cheque # 7594 to 7613 and the listed online payments including CAFT payroll totaling \$38,287.51, all paid from Innovation Credit Union Chequing Account and as attached to and forming a part of these minutes.

CARRIED

353/2021 <u>ADJOURN</u>

KUZYK that we adjourn at 10:55 pm.

CARRIED

Administrator

Mayor

Town of Hafford October Meeting 2021 Payment Register

CHEQUE	S Date	Vendor	Amount
7594	09-30-2021	Victoria Moses	\$1,113.62
7595	09-30-2021	John Kuzyk	\$725.02
7596	09-30-2021	Sylvester Kohut	\$700.00
7597	09-30-2021	David Wintonyk	\$413.01
7598	09-30-2021	Dana Prystupa	\$795.93
7599	10-12-2021	16 to 43 Waste management	\$8,048.41
7600	10-12-2021	Anderson Pump House	\$314.44
7601	10-12-2021	Battlefords Publishing	\$774.69
7602	10-12-2021	Bee-J's Stationers Inc.	\$32.18
7603	10-12-2021	Borne Consulting	\$1,330.88
7604	10-12-2021	Darryl's Service	\$389.05
7605	10-12-2021	Ernst, Jennifer MC reimburse	\$163.76
7606	10-12-2021	Ernst, Jennifer - PETTY CASH	\$116.83
7607	10-12-2021	Gerich, Jodi	\$62.50
7608	10-12-2021	Ken & Terry's Construction Ltd.	\$811.89
7609	10-12-2021	Konica Minolta Business	\$249.87
7610	10-12-2021	Sask Research Council	\$230.00
7611	10-12-2021	People First HR Services	\$65.52
7612	10-12-2021	SGI Motor Vehicle Division	\$831.92
7613	10-12-2021	Station House Water Bottling	\$10.00
		TOTAL CHEQUES	\$17,179.52
ONLINE	Date	TOTAL CHEQUES Vendor	\$17,179.52 Amount
CAFT	09-15-2021	Vendor Jennifer Ernst	
CAFT CAFT	09-15-2021 09-15-2021	Vendor Jennifer Ernst Darcey Reichert	Amount
CAFT CAFT CAFT	09-15-2021 09-15-2021 09-15-2021	Vendor Jennifer Ernst Darcey Reichert Patrick Zipchen	Amount \$500.00
CAFT CAFT CAFT 2021-209	09-15-2021 09-15-2021 09-15-2021 09-30-2021	Vendor Jennifer Ernst Darcey Reichert Patrick Zipchen Sask Tel CMR	\$500.00 \$800.00 \$800.00 \$144.88
CAFT CAFT CAFT 2021-209 2021-210	09-15-2021 09-15-2021 09-15-2021 09-30-2021 09-30-2021	Vendor Jennifer Ernst Darcey Reichert Patrick Zipchen Sask Tel CMR Sask Energy	\$500.00 \$800.00 \$800.00
CAFT CAFT CAFT 2021-209 2021-210 2021-211	09-15-2021 09-15-2021 09-15-2021 09-30-2021 09-30-2021 09-30-2021	Vendor Jennifer Ernst Darcey Reichert Patrick Zipchen Sask Tel CMR Sask Energy Sask Energy	\$500.00 \$800.00 \$800.00 \$144.88
CAFT CAFT CAFT 2021-209 2021-210 2021-211 2021-212	09-15-2021 09-15-2021 09-15-2021 09-30-2021 09-30-2021 09-30-2021 09-30-2021	Vendor Jennifer Ernst Darcey Reichert Patrick Zipchen Sask Tel CMR Sask Energy Sask Energy void	\$500.00 \$800.00 \$800.00 \$144.88 \$53.58 \$95.42 \$0.00
CAFT CAFT CAFT 2021-209 2021-210 2021-211 2021-212 2021-213	09-15-2021 09-15-2021 09-15-2021 09-30-2021 09-30-2021 09-30-2021 09-30-2021	Vendor Jennifer Ernst Darcey Reichert Patrick Zipchen Sask Tel CMR Sask Energy Sask Energy void Sask Energy	\$500.00 \$800.00 \$800.00 \$144.88 \$53.58 \$95.42 \$0.00 \$126.22
CAFT CAFT CAFT 2021-209 2021-210 2021-211 2021-212 2021-213 2021-214	09-15-2021 09-15-2021 09-15-2021 09-30-2021 09-30-2021 09-30-2021 09-30-2021 09-30-2021	Vendor Jennifer Ernst Darcey Reichert Patrick Zipchen Sask Tel CMR Sask Energy Sask Energy void Sask Energy Sask Energy	\$500.00 \$800.00 \$800.00 \$144.88 \$53.58 \$95.42 \$0.00
CAFT CAFT CAFT 2021-209 2021-210 2021-211 2021-212 2021-213 2021-214 2021-215	09-15-2021 09-15-2021 09-15-2021 09-30-2021 09-30-2021 09-30-2021 09-30-2021 09-30-2021 09-30-2021	Vendor Jennifer Ernst Darcey Reichert Patrick Zipchen Sask Tel CMR Sask Energy Sask Energy void Sask Energy Sask Energy Sask Energy Sask Power	\$500.00 \$800.00 \$800.00 \$144.88 \$53.58 \$95.42 \$0.00 \$126.22 \$77.04 \$58.16
CAFT CAFT CAFT 2021-209 2021-210 2021-211 2021-212 2021-213 2021-214 2021-215 2021-216	09-15-2021 09-15-2021 09-15-2021 09-30-2021 09-30-2021 09-30-2021 09-30-2021 09-30-2021 09-30-2021 09-30-2021	Vendor Jennifer Ernst Darcey Reichert Patrick Zipchen Sask Tel CMR Sask Energy Sask Energy void Sask Energy Sask Energy Sask Energy Sask Power Sask Power	\$500.00 \$800.00 \$800.00 \$144.88 \$53.58 \$95.42 \$0.00 \$126.22 \$77.04 \$58.16 \$373.45
CAFT CAFT CAFT 2021-209 2021-210 2021-211 2021-212 2021-213 2021-214 2021-215 2021-216 2021-217	09-15-2021 09-15-2021 09-15-2021 09-30-2021 09-30-2021 09-30-2021 09-30-2021 09-30-2021 09-30-2021 09-30-2021 09-30-2021	Vendor Jennifer Ernst Darcey Reichert Patrick Zipchen Sask Tel CMR Sask Energy Sask Energy void Sask Energy Sask Energy Sask Energy Sask Power Sask Power	\$500.00 \$800.00 \$800.00 \$144.88 \$53.58 \$95.42 \$0.00 \$126.22 \$77.04 \$58.16
CAFT CAFT CAFT 2021-209 2021-210 2021-211 2021-213 2021-214 2021-215 2021-216 2021-217 2021-218	09-15-2021 09-15-2021 09-15-2021 09-30-2021 09-30-2021 09-30-2021 09-30-2021 09-30-2021 09-30-2021 09-30-2021 09-30-2021 09-30-2021	Vendor Jennifer Ernst Darcey Reichert Patrick Zipchen Sask Tel CMR Sask Energy Sask Energy void Sask Energy Sask Energy Sask Energy Sask Power Sask Power Sask Power Sask Power	\$500.00 \$800.00 \$800.00 \$144.88 \$53.58 \$95.42 \$0.00 \$126.22 \$77.04 \$58.16 \$373.45 \$69.29 \$30.87
CAFT CAFT CAFT 2021-209 2021-210 2021-211 2021-213 2021-214 2021-215 2021-216 2021-217 2021-218 2021-219	09-15-2021 09-15-2021 09-15-2021 09-30-2021 09-30-2021 09-30-2021 09-30-2021 09-30-2021 09-30-2021 09-30-2021 09-30-2021 09-30-2021 09-30-2021	Vendor Jennifer Ernst Darcey Reichert Patrick Zipchen Sask Tel CMR Sask Energy Sask Energy void Sask Energy Sask Energy Sask Energy Sask Power Sask Power Sask Power Sask Power Sask Power	\$500.00 \$800.00 \$800.00 \$144.88 \$53.58 \$95.42 \$0.00 \$126.22 \$77.04 \$58.16 \$373.45 \$69.29 \$30.87 \$38.12
CAFT CAFT CAFT 2021-209 2021-210 2021-211 2021-213 2021-214 2021-215 2021-216 2021-217 2021-218 2021-219 2021-220	09-15-2021 09-15-2021 09-15-2021 09-30-2021 09-30-2021 09-30-2021 09-30-2021 09-30-2021 09-30-2021 09-30-2021 09-30-2021 09-30-2021 09-30-2021 09-30-2021	Vendor Jennifer Ernst Darcey Reichert Patrick Zipchen Sask Tel CMR Sask Energy Sask Energy void Sask Energy Sask Energy Sask Power	\$500.00 \$800.00 \$800.00 \$144.88 \$53.58 \$95.42 \$0.00 \$126.22 \$77.04 \$58.16 \$373.45 \$69.29 \$30.87 \$38.12 \$275.89
CAFT CAFT CAFT 2021-209 2021-210 2021-211 2021-213 2021-214 2021-215 2021-216 2021-217 2021-218 2021-219	09-15-2021 09-15-2021 09-15-2021 09-30-2021 09-30-2021 09-30-2021 09-30-2021 09-30-2021 09-30-2021 09-30-2021 09-30-2021 09-30-2021 09-30-2021	Vendor Jennifer Ernst Darcey Reichert Patrick Zipchen Sask Tel CMR Sask Energy Sask Energy void Sask Energy Sask Energy Sask Energy Sask Power Sask Power Sask Power Sask Power Sask Power	\$500.00 \$800.00 \$800.00 \$144.88 \$53.58 \$95.42 \$0.00 \$126.22 \$77.04 \$58.16 \$373.45 \$69.29 \$30.87 \$38.12

\$41.93

2021-222 09-30-2021 Sask Power

2021-223	09-30-2021	Sask Power	\$24.73
2021-224	09-30-2021	Sask Power	\$21.52
2021-225	09-30-2021	Sask Power	\$21.52
2021-226	09-30-2021	Sask Power	\$21.52
2021-227	09-30-2021	Sask Power	\$21.52
2021-228	09-30-2021	Saskatchewan WCB	\$91.00
2021-229	09-30-2021	SUMA	\$195.61
2021-230	09-30-2021	MEPP	\$1,570.16
2021-231	09-30-2021	Canada Revenue Agency	\$3,935.10
2021-232	09-30-2021	Minister of Fianance EPT	\$3,419.93
2021-233	10-12-2021	Sask Tel CMR	\$93.42
CAFT	09-30-2021	Darcey Reichert	\$2,075.70
CAFT	09-30-2021	Jennifer Ernst	\$2,728.07
CAFT	09-30-2021	Dana Prystupa	\$456.43
CAFT	09-30-2021	Patrick Zipchen	\$1,931.78
		1	
		Total Electronic Payments	\$21,107.99
		TOTAL PAYMENTS	\$38,287.51
	2021-224 2021-225 2021-226 2021-227 2021-228 2021-229 2021-231 2021-231 2021-232 2021-233 CAFT CAFT	2021-224 09-30-2021 2021-225 09-30-2021 2021-226 09-30-2021 2021-227 09-30-2021 2021-228 09-30-2021 2021-229 09-30-2021 2021-230 09-30-2021 2021-231 09-30-2021 2021-232 09-30-2021 2021-233 10-12-2021 CAFT 09-30-2021 CAFT 09-30-2021 CAFT 09-30-2021	2021-224 09-30-2021 Sask Power 2021-225 09-30-2021 Sask Power 2021-226 09-30-2021 Sask Power 2021-227 09-30-2021 Sask Power 2021-228 09-30-2021 Saskatchewan WCB 2021-229 09-30-2021 SUMA 2021-230 09-30-2021 MEPP 2021-231 09-30-2021 Canada Revenue Agency 2021-232 09-30-2021 Minister of Fianance EPT 2021-233 10-12-2021 Sask Tel CMR CAFT 09-30-2021 Darcey Reichert CAFT 09-30-2021 Jennifer Ernst CAFT 09-30-2021 Dana Prystupa CAFT 09-30-2021 Patrick Zipchen