

**THE REGULAR MEETING OF THE COUNCIL  
FOR THE TOWN OF HAFFORD WAS HELD IN THE  
CHAMBERS OF THE TOWN OF HAFFORD  
MONDAY, NOVEMBER 10<sup>TH</sup>, 2025**

Mayor Moses called the meeting to order at 7:01 P.M.

PRESENT:

Mayor: Victoria Moses

Councilors: David Wintonyk  
Mary Linnell  
Sylvester Kohut  
John Kuzyk

Acting Administrator: Devan Shorrock

Russell Krysak joined the meeting at 7:01 P.M.

342/2025 AGENDA  
KUZYK & KOHUT that the agenda for this November 10<sup>th</sup>, 2025, meeting be approved as amended.

CARRIED

Russell Krysak left the meeting at 7:22 P.M.

**Delegation:** Yuliia Balatska – 7:22 P.M. – Re: Sewer Lines at 215 First Avenue West.

Councilor Linnell joined the meeting at 7:35 P.M.

Yuliia Balatska left the meeting at 7:40 P.M.

343/2025 TOWN WATER REPORT  
WINTONYK & LINNELL that Council acknowledges receipt of the October 2025 Water Treatment Plant Report as presented by the Chief Technician of Water & Waste Water.

CARRIED

344/2025 TOWN MAINTENANCE REPORT  
KUZYK & KOHUT that Council acknowledges the October 2025 Town Maintenance Report presented verbally by Public Works Foreman, Russell Krysak.

CARRIED

345/2025      MINUTES  
LINNELL & KUZYK that the Minutes of the October 14<sup>th</sup>, 2025, regular meeting of Council be approved as presented.  
CARRIED

346/2025      CORRESPONDENCE  
KOHUT & LINNELL that Council acknowledges the correspondence as presented and it be dealt with accordingly and filed in the municipal records.  
CARRIED

347/2025      RV REGULATIONS  
LINNELL & WINTONYK that Council Table RV Regulations until the next regular meeting.  
CARRIED

348/2025      SIDEWALKS AND ROADS  
KUZYK & WINTONYK that Council Table Sidewalks and Roads until the next regular meeting.  
CARRIED

Councilor Wintonyk declared a conflict of interest and left the chambers at 8:07 P.M.

349/2025      DRAINAGE PLAN  
LINNELL & KUZYK that we hire WSP to prepare a drainage plan for two areas in Town for a cost of \$3,058.00 plus taxes.  
CARRIED

Councilor Wintonyk resumed his chair at 8:08 P.M.

350/2025      BALL DIAMONDS GRANT  
WINTONYK & KOHUT that Council Table the Ball Diamonds Grant until the March 2026 regular meeting.  
CARRIED

351/2025      MUTUAL AID FIRE PROTECTION AGREEMENT WITH THE TOWN OF RADISSON  
LINNELL & WINTONYK that Council Table the Mutual Aid Fire Protection Agreement with the Town of Radisson until the next regular meeting.  
CARRIED

352/2025      CONCRETE OUTSIDE THE ZAMBONI BUILDING  
LINNELL & KUZYK that Council Table the Concrete outside the Zamboni Building to the April 2026 regular meeting.  
CARRIED

353/2025      TREE REMOVAL QUOTE  
KUZYK & WINTONYK That Council hire Keys Enterprises to cut and remove trees as per the quote of \$7,350.00 providing proof of liability insurance.  
CARRIED

354/2025      REC BOARD  
LINNELL & KOHUT that Council acknowledge the Hafford & District Recreation Boards October 2025 Bank Statements and Spreadsheets as presented.  
CARRIED

355/2025      IN CAMERA - HR  
LINNELL & KUZYK that Council moves to “In Camera” to discuss Human Resources as authorized by the legislative authority of *The Municipalities Act*, Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* at 8:24 P.M.  
CARRIED

Acting Administrator Devan Shorrock declared a conflict of interest and left the chambers at 8:40 P.M.

Acting Administrator Devan Shorrock resumed her chair at 8:58 P.M.

356/2025      RECONVENE TO REGULAR COUNCIL MEETING  
LINNELL & KUZYK that Council reconvenes to the Regular Council Meeting at 9:07 P.M.  
CARRIED

357/2025      EMPLOYEE WAGE INCREASE  
KOHUT & WINTONYK that the hourly wage for Administrator Devan Shorrock be set at \$28.50 per hour, effective November 1<sup>st</sup>, 2025, to maintain alignment with the UMAAS Salary Guidelines.  
CARRIED

358/2025      CHRISTMAS OFFICE HOURS  
LINNELL & WINTONYK that the Town of Hafford Office will close at 1:00 P.M. on Wednesday, December 24<sup>th</sup>, 2025, and reopen on Monday, December 29<sup>th</sup>, 2025, at 1:00 P.M.  
Further, the office will be closed on Thursday, January 1<sup>st</sup>, 2026, and reopen Tuesday, January 6<sup>th</sup>, 2026.  
December 25<sup>th</sup>, 26<sup>th</sup>, and January 1<sup>st</sup> are recognized as Statutory Holidays. January 2<sup>nd</sup>, 2026, the office will be closed to the public for year-end administrative procedures.  
CARRIED

359/2025      CHRISTMAS BONUSES  
KUZYK & KOHUT that Council approves the purchase of \$200.00 gift cards for Full-Time employees and \$150.00 gift card for Part-Time employees as Christmas Bonuses.  
CARRIED

- 360/2025      CCBF TRANSFER  
 LINNELL & WINTONYK that Council acknowledge the receipt of \$13,165.20 for the CCBF Grant and approve the transfer of \$13,165.20 from current operating account to the CCBF funds account.  
 CARRIED
- 361/2025      SUMMER STUDENTS  
 KUZYK & LINNELL that Council instruct Administration to apply for funding for two summer students under the Canada Summer Jobs Program.  
 CARRIED
- 362/2025      SAMA CERTIFICATE OF CONFIRMATION  
 LINNELL & WINTONYK that Council acknowledges that SAMA has sent the Town of Hafford a letter indicating Compliance.  
 CARRIED
- 363/2025      SUMASSURE INSURANCE RENEWAL 2026  
 LINNELL & KUZYK that Council acknowledges the SUMAssure Insurance price increase of \$442.00 for the 2026 year and would like to proceed with renewing the insurance.  
 CARRIED
- 364/2025      MUNISOFT & EASYPAY RENEWALS 2026  
 WINTONTYK & KOHUT that Council agree to renew Easypay in the amount of \$379.00 plus taxes and MuniSoft Programs in the amount of \$4,665.00 plus taxes and MuniSoft Equipment Maintenance in the amount of \$493.75 plus taxes, all for 2026.  
 CARRIED
- 365/2025      VOID CHEQUE  
 LINNELL & KUZYK that Council acknowledge that cheque no. 8636 has been voided.  
 CARRIED
- 366/2025      COMMITTEE REPORTS  
 KUZYK & KOHUT that Council acknowledges the following Committee Reports:  
 Fire Board – No Report  
 16 to 43 Waste Management Board – Victoria Moses  
 Transit – No Report  
 Centennial Committee – No Report  
 Redberry Lake Biosphere Reserve – Victoria Moses  
 Hospital Advisory Board – Mary Linnell  
 Rec Board – Victoria Moses  
 Library Board – No Report  
 CARRIED

- 367/2025 BYLAW 2022-05: ANIMAL CONTROL BYLAW  
LINNELL & WINTONYK that Council Table Bylaw 2022-05: Animal Control Bylaw until the next regular meeting.  
CARRIED
- 368/2025 BYLAW 2025-04: DEVELOPMENT APPEALS FEE BYLAW  
KOHUT & LINNELL that Council Table Bylaw 2025-04: A Bylaw of the Town of Hafford in the Province of Saskatchewan, to Establish a fee for development appeals be given a first reading.  
CARRIED
- 369/2025 BYLAW 2025-04: DEVELOPMENT APPEALS FEE BYLAW  
WINTONYK & KUZYK that Council Table Bylaw 2025-04: A Bylaw of the Town of Hafford in the Province of Saskatchewan, to Establish a fee for development appeals be given a second reading.  
CARRIED
- 370/2025 BYLAW 2025-04: DEVELOPMENT APPEALS FEE BYLAW  
KUZYK & LINNELL that Council Table Bylaw 2025-04: A Bylaw of the Town of Hafford in the Province of Saskatchewan, to Establish a fee for development appeals be given three readings at this meeting.  
CARRIED UNANIMOUSLY
- 371/2025 BYLAW 2025-04: DEVELOPMENT APPEALS FEE BYLAW  
KUZYK & LINNELL that Council Table Bylaw 2025-04: A Bylaw of the Town of Hafford in the Province of Saskatchewan, to Establish a fee for development appeals be given a third reading and finally adopted.  
CARRIED
- 372/2025 OCTOBER 2025 STATEMENT OF FINANCIAL ACTIVITIES  
LINNELL & KUZYK that Council acknowledge the October 2025 Statement of Financial Activities as presented.  
CARRIED
- 373/2025 OCTOBER 2025 BANK STATEMENT  
KUZYK & LINNELL that Council acknowledges the presentation of the October 2025 Bank Statement as presented.  
CARRIED
- 374/2025 OCTOBER 2025 BANK RECONCILIATION  
WINTONYK & KOHUT that Council accepts the October 2025 Bank Reconciliation as presented.  
CARRIED

375/2025

PAYMENT OF ACCOUNTS

KOHUT & LINNELL that Council approves the payment of accounts, being cheque #8656 to #8673 and the listed online payments including AFT payroll, totaling \$55,473.09 all paid from Innovation Credit Union Chequing Account and as attached to and forming a part of these minutes.

CARRIED

376/2025

ADJOURN

LINNELL that we adjourn at 10:18 P.M.

CARRIED



Acting Administrator



Mayor

## Town of Hafford November 2025 Payments

CHEQUES	Date	Vendor	Amount
Ch 8656	2025-10-24	Associated Engineering (Sask.) Ltd.	\$ 5,313.00
Ch 8657	2025-10-24	Delco Automation Inc.	\$ 590.52
Ch 8658	2025-10-24	Hafford & District Fire Board	\$ 2,500.00
Ch 8659	2025-10-24	K.C. Plumbing & Heating Ltd.	\$ 122.10
Ch 8660	2025-10-24	Saskatchewan Research Council	\$ 45.15
Ch 8661	2025-10-24	STATION HOUSE WATER BOTTLING	\$ 21.00
Ch 8662	2025-10-24	Staples Professional	\$ 137.47
Ch 8663	2025-10-24	S.U.M.A.	\$ 329.25
Ch 8664	2025-10-24	TAXervice	\$ 1,852.20
Ch 8665	2025-10-24	UMAAS	\$ 522.00
Ch 8666	2025-11-07	Atap Infrastructure Management	\$ 4,797.45
Ch 8667	2025-11-07	Easypay Payroll	\$ 397.95
Ch 8668	2025-11-07	McPhail, Zoey	\$ 450.00
Ch 8669	2025-11-07	Royal Lepage Varsity	\$ 666.00
Ch 8670	2025-11-07	Saskatchewan Research Council	\$ 45.15
Ch 8671	2025-11-07	STATION HOUSE WATER BOTTLING	\$ 7.00
Ch 8672	2025-11-07	Wagner Inspection Services	\$ 556.50
Ch 8673	2025-11-10	Hafford Housing Authority	\$ 233.10
<b>TOTAL CHEQUES</b>			<b>\$ 18,585.84</b>

ONLINE	Date	Vendor	Amount
AFT	2025-10-15	Brunsch, Hilary	\$ 700.00
AFT	2025-10-15	Krysak, Russell	\$ 1,200.00
AFT	2025-10-15	Shorrocks, Devan	\$ 1,400.00
AFT	2025-10-15	Sonmor, Lloyd	\$ 1,500.00
OB 2025-190	2025-10-15	Hafford Co-op Assoc.	\$ 899.20
OB 2025-191	2025-10-31	Sask Power	\$ 7.72
OB 2025-192	2025-10-31	Sask Power	\$ 250.82
OB 2025-193	2025-10-31	Sask Power	\$ 53.12
OB 2025-194	2025-10-31	Sask Power	\$ 39.18
OB 2025-195	2025-10-31	Sask Power	\$ 373.23
OB 2025-196	2025-10-31	Sask Power	\$ 82.38
OB 2025-197	2025-10-31	Sask Power	\$ 1,150.65
OB 2025-198	2025-10-31	Sask Power	\$ 51.42
OB 2025-199	2025-10-31	Sask Energy	\$ 53.61
OB 2025-200	2025-10-31	Sask Energy	\$ 57.95
OB 2025-201	2025-10-31	Sask Energy	\$ 62.36
OB 2025-202	2025-10-31	Sask Energy	\$ 120.32
OB 2025-203	2025-10-31	Sask Tel Cmr	\$ 141.15
OB 2025-204	2025-10-31	S.U.M.A.	\$ 1,098.03

AFT	2025-10-31	Brunsch, Hilary	\$ 1,187.95
AFT	2025-10-31	Krysak, Russell	\$ 2,122.75
AFT	2025-10-31	Shorrock, Devan	\$ 3,096.92
AFT	2025-10-31	Sonmor, Lloyd	\$ 2,035.76
OB 2025-205	2025-11-07	Minister of Finance-EPT	\$ 7,168.59
OB 2025-206	2025-11-07	Sask Tel Cmr	\$ 89.03
OB 2025-207	2025-11-07	Collabria	\$ 1,968.73
OB 2025-208	2025-11-07	Collabria	\$ 235.94
OB 2025-209	2025-11-07	Canada Revenue Agency	\$ 5,441.09
OB 2025-210	2025-11-07	Municipal Employees'	\$ 3,222.08
OB 2025-211	2025-11-07	Hafford Co-op Assoc.	\$ 1,077.27
		<b>TOTAL ELECTRONIC PAYMENTS</b>	<b>\$ 36,887.25</b>
		<b>TOTAL PAYMENTS</b>	<b>\$ 55,473.09</b>

**TOWN OF HAFFORD**

**BYLAW NO. 2025-04**

**A BYLAW TO ESTABLISH A FEE FOR DEVELOPMENT APPEALS**

The Council of the Town of Hafford in the Province of Saskatchewan, enacts as follows:

1. This bylaw may be referred to as “The Development Appeals Fee Bylaw”.
2. In this Bylaw:
  - a) “Act” shall mean “ The Planning and Development Act, 2007”;
  - b) “Board” shall mean the Development Appeals Board appointed by the Municipality;
  - c) “Municipality” shall mean the Town of Hafford;
  - d) “Secretary” shall mean the Secretary of the Development Appeals Board.
3. A person desiring to submit an appeal to the Board shall file their appeal using the form prescribed in the Act within 30 days pursuant to section 219 of the Act.
4. A non-refundable fee of \$300.00 per appeal is hereby established for the purpose of filing an appeal with the Board.
5. The applicable fee shall be payable to the Municipality and must be paid at the time of filing the appeal.
6. Where the appellant fails to pay the applicable fee pursuant to Sections 4 and 5 of this bylaw, the appeal is deemed to be dismissed.
7. This Bylaw shall come into force and be in effect on the final passing thereof.



Mayor



Administrator

