

**THE REGULAR MEETING OF THE COUNCIL  
FOR THE TOWN OF HAFFORD WAS HELD IN THE CHAMBERS OF THE  
TOWN OF HAFFORD  
THURSDAY, NOVEMBER 23<sup>RD</sup>, 2023**

Mayor Moses called the meeting to order at 6:34 P. M.

**PRESENT:**

Mayor:	Victoria Moses
Councilors:	David Wintonyk Sylvester Kohut Michael Nesbitt (electronically)
Acting Administrator:	Devan Shorrock
Absent:	John Kuzyk

304/2023     **AGENDA**  
WINTONYK & KOHUT that the agenda for this November 23<sup>rd</sup>, 2023, meeting be approved as presented.

CARRIED

305/2023     **TOWN WATER REPORT**  
KOHUT & WINTONYK that Council acknowledges receipt of the October 2023 Water Treatment Plant Report as presented by Chief Technician of Water & Wastewater, Russell Krysak.

CARRIED

306/2023     **TOWN MAINTENANCE REPORT**  
WINTONYK & KOHUT that Council acknowledges the October 2023 Town Maintenance Report presented verbally by Public Works Foreman, Russell Krysak.

CARRIED

Russell Krysak left the meeting at 6:44 P.M.

307/2023     **MINUTES**  
NESBITT & WINTONYK that the Minutes of the October 10<sup>th</sup>, 2023, regular meeting of Council be approved as presented.

CARRIED

308/2023     **STARS DONATION**  
KOHUT & WINTONYK that the Town of Hafford donate \$500.00 to the STARS Program.

CARRIED

- 309/2023      CORRESPONDENCE  
 KOHUT & WINTONYK that Council acknowledge the correspondence as presented, and it be dealt with accordingly and filed in the municipal records.  
 CARRIED
- 310/2023      TOWN LOTS FOR SALE  
 WINTONYK & KOHUT that Council agree to hire Brian Vanneste, Realtor for Royal LePage, to advertise the empty lots for the Town of Hafford for sale at a flat fee of \$500.00 per lot.  
 CARRIED
- 311/2023      REC BOARD  
 KOHUT & WINTONYK that Council acknowledge the Hafford & District Recreation Boards October 2023 Bank Statement, Spreadsheet, Lottery Bank Statement and Lottery Spreadsheet as presented.  
 CARRIED
- 312/2023      HAFFORD RECREATION BOARD – RESIGNATION  
 WINTONYK & NESBITT that Council acknowledge and accept the resignation of Nicole Kuzyk from the Hafford and District Recreation Board.  
 CARRIED
- 313/2023      IN CAMERA - HR  
 NESBITT & WINTONYK that Council moves to “In Camera” to discuss Human Resources as authorized by the legislative authority of *The Municipalities Act*, Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* at 7:10 P. M.  
 CARRIED
- Acting Administrator Devan Shorrock declared a conflict of interest and left the chambers at 7:25 P.M.
- Acting Administrator Devan Shorrock resumed her chair at 7:29 P.M.
- 314/2023      END IN CAMERA  
 WINTONYK & KOHUT that Council end in Camera at 7:37 P.M.  
 CARRIED
- 315/2023      ASSISTANT HIRE  
 NESBITT & KOHUT that Council offer the position of Assistant Administrator to Hilary Brunsch at an hourly rate of \$18.00 per hour for 3 days a week, for a 6-month probationary period, dependent on criminal record and reference checks.  
 CARRIED

316/2023      2021 MINUTES  
WINTONYK & NESBITT that Council acknowledge the original 2021 Minutes went missing from the Vault prior to July 2023 and have still not been located and that the Mayor and Administrator will make certified true copies to be stored in the vault.

CARRIED

317/2023      IN CAMERA – STRATEGIC PLANNING  
KOHUT & WINTONYK that Council moves to “in camera” to discuss strategic planning, as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* at 7:42 P.M.

CARRIED

Councilor Michael Nesbitt declared a conflict of interest and was disconnected electronically at 7:48 P.M.

Councilor Michael Nesbitt was re-connected electronically at 7:55 P.M.

318/2023      END IN CAMERA  
WINTONYK & KOHUT that Council end in Camera at 8:25 P.M.

CARRIED

319/2023      APPOINTMENT OF BOARD OF REVISION  
NESBITT & KOHUT that Council hereby appoints Nor-Sask. Board of Services and their employees Tim Furlong, Glen Neuert, Kirby Fesser and Sabrina Saccucci as Panel Members, and Mike Ligtermoet as Secretary for the 2024 Board of Revision for the Town of Hafford with an annual retainer fee of \$250.00.

CARRIED

320/2023      HOUSING AUTHORITY SHORTFALL  
WINTONYK & NESBITT that Council acknowledge that, based on the 2022 Financial Operations of the Hafford Housing Authority, the Town of Hafford’s 5% share of the operating loss for 2022 is \$671.32.

CARRIED

321/2023      SUMMER STUDENTS  
KOHUT & WINTONYK that Council instruct Administration to apply for funding for three summer students under the Canada Summer Jobs Program.

CARRIED

322/2023      UMAAS MEMBERSHIP 2023  
NESBITT & KOHUT that Council approve the payment of \$200.00 to the Urban Municipal Administrators Association of Saskatchewan for a membership for Devan Shorrocks for 2023.

CARRIED

- 323/2023      TRANSFER FUNDS TO CCBF BANK ACCOUNT  
WINTONYK & KOHUT that Council approve the transfer of \$26,129.40 from the current operating bank account to the CCBF Funds account from the payments of October 6<sup>th</sup>, 2023, and November 1<sup>st</sup>, 2023, from CCBF Grant.  
CARRIED
- 324/2023      HAFFORD FIREBOARD RE-IMBURSEMENT  
NESBITT & WINTONYK that Council acknowledge the payment for reimbursement for the insurance claim to the Hafford Fireboard of \$50,125.80. \$45,125.80 being insurance that was paid to the Town of Hafford, \$2,500.00 paid by the Town of Hafford for half the deductible and \$2,500.00 from the R.M. of Redberry for half the deductible which payment has already been received from the R.M. of Redberry.  
CARRIED
- 325/2023      SEASONAL LAY OFF  
KOHUT & NESBITT that Council acknowledge that seasonal employee, Patrick Zipchen was laid off for the Winter on October 20<sup>th</sup>, 2023.  
CARRIED
- 326/2023      COMMUNIPLEX OVERHEAD DOOR PAYMENT  
WINTONYK & NESBITT that Council approve the payment of \$1,382.44 for the repairs to the West Overhead Door from Kuzyk & Sons Lumber Yard for the Communiplex. This amount will be re-imbursed to the Town of Hafford through the July 1<sup>st</sup>, 2023 Storm Insurance Claim.  
CARRIED
- 327/2023      COMMUNIPLEX ROOF SHINGLE REPAIR QUOTE  
KOHUT & WINTONYK that Council approve the quote of \$1,896.18 for the Communiplex Roof Shingles & Turbine Vents from Kuzyk & Sons Lumber Yard. This amount will be re-imbursed to the Town of Hafford through the July 1<sup>st</sup>, 2023, Storm Insurance Claim.  
CARRIED
- 328/2023      JULY 1<sup>st</sup>, 2023, STORM – INSURANCE DEDUCTIBLE  
NESBITT & WINTONYK that Council make a motion for the Town of Hafford to pay half of the deductible in the amount of \$2,500.00 for the Town of Hafford's portion of the July 1<sup>st</sup>, 2023 Storm Insurance Claim for the shop and the other half of the Insurance deductible for the Communiplex to be split between the Town of Hafford and the R.M. of Redberry No.435 both in the amount of \$1,250.00 for the Hafford Recreation Boards portion.  
CARRIED
- 329/2023      FIRE HYDRANTS QUOTE  
KOHUT & WINTONYK that Council approve the quote to replace the four fire hydrants in the amount of \$22,378.42 to be paid from the CCBF Grant Funds not including installation.  
CARRIED

- 330/2023      TRANSFER FUNDS TO WATER TREATMENT PLANT RESERVE  
 NESBITT & KOHUT that Council agree to transfer \$150,000.00 from Future Capital Expenditures Bank Account to a New Bank Account named Water Treatment Plant Reserve.  
 CARRIED
- 331/2023      MUNISOFT & EASY PAY RENEWAL  
 WINTONYK & NESBITT that Council agree to renew the Easy Pay and Munisoft Programs for 2024.  
 CARRIED
- 332/2023      CHRISTMAS BONUSES  
 KOHUT & NESBITT that Council agree to purchase gift cards for Christmas bonuses in the amount of \$200.00 for Devan Shorrock, \$200.00 for Russell Krysak and \$150.00 for Pat Zipchen.  
 CARRIED
- 333/2023      ADDITIONAL AUTHORIZED BUILDING INSPECTORS  
 NESBITT & WINTONYK that Council authorizes Ryan Shepherd, Jerry Wintonyk and Ray Humenny, who are employed by Wagner Inspection Services to be able to perform inspection services in and for the Town of Hafford.  
 CARRIED
- 334/2023      2023 LEVY FOR ROLL No. 318 000  
 KOHUT & WINTONYK that Council acknowledge that due to an error made by SAMA, Roll No.318 000 was not included in the 2023 Levy. SAMA has corrected the error for 2024.  
 CARRIED
- 335/2023      COMMITTEE REPORTS  
 KOHUT & NESBITT that Council acknowledge the following Committee Reports:  
 Fire Board – No Report  
 16 to 43 Waste Management Board – Victoria Moses  
 Transit – No Report  
 Centennial Committee – Dave Wintonyk  
 RBLR – Victoria Moses – Community Meeting December 7<sup>th</sup>, 2023 at 7:00 PM  
 Hospital Advisory Board – No Report  
 CARRIED
- 336/2023      OCTOBER STATEMENT OF FINANCIAL ACTIVITIES  
 WINTONYK & KOHUT that Council acknowledges the October 2023 Statement of Financial Activities as presented.  
 CARRIED
- 337/2023      OCTOBER 2023 BANK STATEMENT  
 NESBITT & KOHUT that Council acknowledges the presentation of the October 2023 Bank Statement as presented.  
 CARRIED

338/2023      OCTOBER 2023 BANK RECONCILIATION  
WINTONYK & KOHUT that Council accepts the October 2023 Bank  
Reconciliation as presented.  
CARRIED

339/2023      PAYMENT OF ACCOUNTS  
KOHUT & NESBITT that Council approves the payment of accounts, being  
cheque #8138 to #8169 and the listed online payments including AFT payroll,  
totaling \$ 108,706.20 all paid from Innovation Credit Union Chequing Account  
and as attached to and forming a part of these minutes.  
CARRIED

340/2023      ADJOURN  
NESBITT that we adjourn at 10:49 P. M.  
CARRIED

  
\_\_\_\_\_  
Acting Administrator

  
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Mayor

## Town of Hafford November 2023 Payments

CHEQUES	Date	Vendor	Amount
8138	2023-10-27	Hafford & District Fire Board	\$ 47,750.80
8139	2023-10-27	Hafford & District Fire Board	\$ 2,375.00
8140	2023-10-31	Kuzyk, John	\$ 412.36
8141	2023-10-31	Cleartech Industries Inc.	\$ 126.94
8142	2023-10-31	ESDC – National Accounts Rec.	\$ 325.00
8143	2023-10-31	Hafford Central School	\$ 200.00
8144	2023-10-31	Hafford Central School	\$ 750.00
8145	2023-10-31	Krysak, Russell	\$ 26.80
8146	2023-10-31	Ligtermoet, Mike	\$ 59.00
8147	2023-10-31	McGill's Industrial Services	\$ 2,580.24
8148	2023-10-31	Saskatchewan Health Authority	\$ 23.00
8149	2023-10-31	Saskatchewan Research Council	\$ 22.05
8150	2023-10-31	UMAAS	\$ 105.00
8151	2023-11-22	16 to 43 Waste Management	\$ 7,502.92
8152	2023-11-22	Aumack, Kathy	\$ 264.00
8153	2023-11-22	BeePlus Office Solutions	\$ 126.93
8154	2023-11-22	Brunsch, Hilary	\$ 3.87
8155	2023-11-22	Cleartech Industries Inc.	\$ 2,346.03
8156	2023-11-22	Danyluk, Wasyl Bob	\$ 100.00
8157	2023-11-22	Hafford Fine Foods	\$ 34.23
8158	2023-11-22	Krysak, Russell	\$ 94.69
8159	2023-11-22	Kuzyk & Sons Lumber Yard	\$ 1,585.51
8160	2023-11-22	McGill's Industrial Services	\$ 3,343.92
8161	2023-11-22	Saskatchewan Health Authority	\$ 23.00
8162	2023-11-22	MLT Aikins	\$ 521.93
8163	2023-11-22	The Royal Canadian Legion	\$ 50.00
8164	2023-11-22	Saskatchewan Housing Corp.	\$ 671.32
8165	2023-11-22	Saskatchewan Research Council	\$ 40.95
8166	2023-11-22	TAXervice	\$ 403.20
8167	2023-11-22	Thiessen Bros Const. Ltd.	\$ 3,517.50
8168	2023-11-22	UMAAS	\$ 200.00
8169	2023-11-22	UMAAS	\$ 275.00
		<b>TOTAL CHEQUES</b>	<b>\$75,861.19</b>

ONLINE	Date	Vendor	Amount
AFT	2023-10-15	Shorrock, Devan	\$ 1,000.00
AFT	2023-10-15	Krysak, Russell	\$ 1,200.00
AFT	2023-10-15	Zipchen, Pat	\$ 800.00
2023-206	2023-10-30	S.U.M.A.	\$ 506.42
2023-207	2023-10-31	Sask Energy	\$ 77.42
2023-208	2023-10-31	Sask Energy	\$ 115.71
2023-209	2023-10-31	Sask Energy	\$ 55.20
2023-210	2023-10-31	Sask Energy	\$ 61.80

2023-211	2023-10-31	Sask Power	\$ 6.69
2023-212	2023-10-31	Sask Power	\$ 52.17
2023-213	2023-10-31	Sask Power	\$ 401.14
2023-214	2023-10-31	Sask Power	\$ 74.08
2023-215	2023-10-31	Sask Power	\$ 102.14
2023-216	2023-10-31	Sask Power	\$ 47.70
2023-217	2023-10-31	Sask Power	\$ 47.89
2023-218	2023-10-31	Sask Power	\$ 1,171.38
2023-219	2023-10-31	Sask Power	\$ 60.80
2023-220	2023-10-31	Sask Tel Cmr	\$ 140.89
2023-221	2023-10-31	Collabria	\$ 2,234.00
2023-222	2023-10-31	Collabria	\$ 224.55
2023-223	2023-10-31	Hafford Co-Op Assoc.	\$ 626.75
AFT	2023-10-31	Shorrocks, Devan	\$ 1,878.60
AFT	2023-10-31	Krysak, Russell	\$ 2,060.18
AFT	2023-10-31	Prystupa, Dana	\$ 386.11
AFT	2023-10-31	Zipchen, Pat	\$ 1,770.20
2023-224	2023-11-22	Canada Revenue Agency	\$ 3,427.77
2023-225	2023-11-22	Municipal Employees'	\$ 2,201.98
2023-226	2023-11-22	Sask Tel Cmr	\$ 88.81
2023-227	2023-11-22	Minister of Finance - EPT	\$ 3,326.07
2023-228	2023-11-22	Hafford Co-Op Assoc.	\$ 1,557.32
2023-229	2023-11-22	S.U.M.A.	\$ 739.39
2023-230	2023-11-22	Sask Energy	\$ 114.76
2023-231	2023-11-22	Sask Energy	\$ 70.19
2023-232	2023-11-22	Sask Power	\$ 374.94
2023-233	2023-11-22	Sask Power	\$ 215.22
2023-234	2023-11-22	Sask Power	\$ 1,171.38
2023-235	2023-11-22	Sask Power	\$ 47.89
2023-236	2023-11-22	Sask Power	\$ 481.92
2023-237	2023-11-22	Sask Power	\$ 98.89
2023-238	2023-11-22	Sask Power	\$ 280.44
2023-239	2023-11-22	Sask Power	\$ 47.89
2023-240	2023-11-22	Sask Power	\$ 51.29
2023-241	2023-11-22	Sask Energy	\$ 272.12
2023-242	2023-11-22	Sask Energy	\$ 274.92
AFT	2023-11-15	Shorrocks, Devan	\$ 1,000.00
AFT	2023-10-15	Krysak, Russell	\$ 1,200.00
AFT	2023-10-15	Brunsch, Hilary	\$ 700.00
		<b>Total Electronic Payments</b>	<b>\$ 32,845.01</b>
		<b>TOTAL PAYMENTS</b>	<b>\$108,706.20</b>

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