

**THE REGULAR MEETING OF THE COUNCIL
FOR THE TOWN OF HAFFORD WAS HELD IN THE CHAMBERS OF THE
TOWN OF HAFFORD
TUESDAY, May 10th, 2022**

Mayor Moses called the meeting to order at 7:00 PM

PRESENT:

Mayor:	Victoria Moses
Councilors:	John Kuzyk Michael Nesbitt – electronically David Wintonyk
Absent:	Sylvester Kohut
Administrator:	Jennifer Ernst

100/2022

AGENDA

WINTONYK & KUZYK that the agenda for this May 10th, 2022, meeting be approved. CARRIED.

101/2022

TOWN WATER REPORT

WINTONYK & KUZYK that Council acknowledges receipt of the April 2022 Water Treatment Plant Report as presented by Chief Water Technician Russell Krysak. CARRIED

102/2022

TOWN MAINTENANCE REPORT

NESBITT & KUZYK that Council acknowledges receipt of the April 2022 Town Maintenance Report as presented by Public Works Foreman, Russell Krysak. CARRIED

103/2022

MINUTES

WINTONYK & KUZYK that the minutes of the April 12th, 2022, regular meeting of council be approved as presented. CARRIED.

104/2022

POLICING LEVY

KUZYK & WINTONYK that Council acknowledge the 10.73 percent increase to policing rates. CARRIED.

105/2022

2022 EDUCATION MILL RATE

KUZYK & WINTONYK That Council acknowledge the 2022 Education Property Tax mill rate increases as follows :

Ag 1.42 (0.06 increase)
Residential 4.54 (0.08 increase)
Commercial 6.86 (0.11 increase)
Resource 9.88 (0.09 increase)

CARRIED.

- 106/2022 16-43 RATE INCREASE
 KUZYK & WINTONYK that Council acknowledges that 16-43 Waste Management Corporation has notified the Town of Hafford of a rate increase of 5-7%.
 CARRIED.
- 107/2022 CORRESPONDENCE
 NESBITT & WINTONYK that Council acknowledge the correspondence as presented and it be dealt with accordingly and filed in the municipal records.
 CARRIED
- 108/2022 CONNECT ENERGY
 KUZYK & NESBITT that Council acknowledges that as no renewal agreement was returned to Connect Energy prior to April 13, 2022, the Town of Hafford is therefore automatically enrolled in a 3-year term of 5% lower than SaskEnergy rates.
 CARRIED
- 109/2022 HUMAN RESOURCE POLICY
 WINTONYK & NESBITT that Administration develop a Human Resource Policy.
 CARRIED
- 110/2022 SUMMER STUDENTS
 WINTONYK & KUZYK that Council approves of the advertising for summer students as well as acknowledges the approval for partial funding for 2 students.
 CARRIED
- 111/2022 STUDENT HIRE
 NESBITT & WINTONYK that Council approves the hiring of Hailey Prystupa, as a returning summer student at a rate of \$14.50 per hour, to start as soon as available.
 CARRIED.
- 112/2022 ADMINISTRATORS RESIGNATION
 KUZYK & WINTONYK that Councilor accepts Administrator Jennifer Ernst resignation.
 CARRIED
- 113/2022 CASUAL OFFICE ASSISTANT
 WINTONYK & KUZYK that Council approve the hiring of Denise Porter as casual temporary office assistant until permanent hires are made.
 CARRIED
- 114/2022 ADMIN ADVERTISE
 WINTONYK & NESBITT that Council approve advertising of administrative positions for the Town of Hafford Office.
 CARRIED.
- 115/2022 IN CAMERA
 WINTONYK & KUZYK that Council moves to in camera to discuss Human Resources, as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part 111 of *The Local Authority Freedom of Information and Protection of Privacy Act* at 8:44 pm
 CARRIED.

- 116/2022 END IN CAMERA
 NESBITT & KUZYK that Council ends in camera session at 9:14 pm.
CARRIED.

- 117/2022 ADMIN HIRE
 WINTONYK & NESBITT that council offer the position of Acting Administrator to Denise Porter at an annual salary of \$48,600.00 for a 6 month probationary period, dependent on criminal record and reference checks. CARRIED

- 118/2022 ASSISTANT HIRE
 KUZYK & NESBITT that council offer the position of Assistant Administrator to Devan Shorrock at an hourly rate of \$18.00 per hour for 4 days per week, for a 6 month probationary period, dependent on criminal record and reference checks
CARRIED.

- 119/2022 UTILITY ARREARS
 WINTONYK & KUZYK that utility accounts over 60 days be given a warning letter and that the water be turned off if not dealt with by month end. CARRIED.

- 120/2022 ANIMAL CONTROL VIOLATIONS
 NESBITT & WINTONYK that notice of violation, along with fine owing, be sent to all owners of non-registered dogs as well as other bylaw violations.
CARRIED

- 121/2022 PROHIBITED DOGS
 NESBITT & WINTONYK that Council table amendment to Bylaw 2021-13, being the Animal Control Bylaw, for consideration to remove prohibited dogs.
CARRIED

- 122/2022 112 PRINCESS W PURCHASE
 NESBITT & WINTONYK that Council accept the offer of \$500.00 to Purchase 112 Princess Ave West, on the condition the house is demolished and properly disposed of within 2 years, with the cost of title transfer to be that of the purchaser .
CARRIED

- 123/2022 TTP TENDER
 NESBITT & WINTONYK that Council instruct Administration to advertise 102 Princess Ave West, which is now owned by the Town of Hafford, as per the tax enforcement process, as for sale by tender, with bids to include a 10% deposit, to be in by July 8, 2022.
CARRIED

- 124/2022 OFFICE JANITORIAL
 KUZYK & WINTONYK that the office janitorial contract be offered to Devan Shorrock at a rate of \$250.00 per month.
CARRIED

- 125/2022 IN CAMERA
WINTONYK & KUZYK that Council moves to in camera to discuss Human Resources, as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part 111 of *The Local Authority Freedom of Information and Protection of Privacy Act* at 10:10 pm
CARRIED.
- 126/2022 END IN CAMERA
KUZYK & WINTONYK that Council ends in camera session at 10:15 pm.
CARRIED.
- 127/2022 COMMITTEE REPORTS
KUZYK & WINTONYK acknowledge the following committee reports:
Victoria Moses -16-43 Waste Management Board CARRIED
- 128/2022 ACCOUNT TRANSFER
WINTONYK & NESBITT that Council approve the transfer of \$100,000.00 from the Operating account to the Future capital expenditures account.
CARRIED
- 129/2022 APRIL FINANCIAL ACTIVITIES
KUZYK & WINTONYK that Council acknowledges the presentation of the April 2022 Statement of Financial Activities.
CARRIED
- 130/2022 BANK REC & STATEMENT
KUZYK & WINTONYK that Council acknowledges the presentation of the April 2022 bank reconciliation as well as the April 2022 bank statement.
CARRIED
- 131/2022 PAYMENT OF ACCOUNTS
KUZYK & WINTONYK that Council approves the payment of accounts, being cheque # 7761 to #7777 and the listed online payments including CAFT payroll totaling \$48,527.35, all paid from Innovation Credit Union Chequing Account and as attached to and forming a part of these minutes.
CARRIED
- 132/2022 ADJOURN
NESBITT that we adjourn at 10:22 pm.
CARRIED



Acting Administrator



Mayor

Town of Hafford May 2022 Payment

CHEQUES	Date	Vendor	Amount
7761	2022-04-30	Jennifer Ernst	\$22.19
7762	2022-04-30	Russ Krysak	\$267.83
7763	2022-05-11	Battlefords Publishing	\$174.30
7764	2022-05-11	CJ Signs & Designs	\$118.00
7765	2022-05-11	Cleartech Industries Inc	\$796.32
7766	2022-05-11	Flocor Inc	\$104.66
7767	2022-05-11	Hafford Co-op Assoc.	\$305.12
7768	2022-05-11	J & P Agencies Ltd.	\$594.66
7769	2022-05-11	Jennifer Ernst, Petty cash	\$207.31
7770	2022-05-11	JMH Equipment Repair Ltd.	\$1,641.64
7771	2022-05-11	Krydor Ventures	\$10,473.75
7772	2022-05-11	Munisoft	\$74.07
7773	2022-05-11	Redhead Equipment	\$212.05
7774	2022-05-11	Sask Health Authority	\$46.00
7775	2022-05-11	VOID	\$0.00
7776	2022-05-11	16 to 43 Waste Management	\$8,006.41
7777	2022-05-11	SGI Motor Vehicle Division	\$1,107.86
TOTAL CHEQUES			\$24,152.17

ONLINE	Date	Vendor	Amount
CAFT	2022-04-14	Jennfer Ernst	\$ 500.00
CAFT	2022-04-14	Dana Prystupa	\$ 500.00
CAFT	2022-04-14	Russell Krysak	\$ 1,200.00
CAFT	2022-04-14	Alan Stef	\$ 514.25
2022195	2022-04-25	S.U.M.A	\$ 666.30
2022196	2022-04-25	Hafford Co-op Assoc	\$ 2,935.82
2022196	2022-04-25	Sask Energy	\$ 274.35
2022197	2022-04-25	Sask Energy	\$ 759.36
2022198	2022-04-25	Sask Energy	\$ 42.45
2022199	2022-04-25	Sask Energy	\$ 378.83
2022200	2022-04-25	Sask Energy	\$ 105.18
2022201	2022-04-25	Sask Power	\$ 23.48
2022202	2022-04-25	Sask Power	\$ 1,114.67
2022203	2022-04-25	Sask Power	\$ 17.77
2022204	2022-04-25	Sask Power	\$ 1,612.08
2022205	2022-04-25	Sask Power	\$ 41.48
2022206	2022-04-25	Sask Power	\$ 54.49
2022207	2022-04-25	Sask Power	\$ 316.57
2022208	2022-04-25	Sask Power	\$ 135.96
2022209	2022-04-25	Sask Power	\$ 642.11
2022210	2022-04-25	Sask Power	\$ 23.48
2022211	2022-04-25	Sask Power	\$ 23.48
2022212	2022-04-25	Sask Power	\$ 23.48

2022213	2022-04-28	Sask Tel Cmr	\$ 140.28
2022214	2022-04-30	Municipal Employees' Pension	\$ 1,798.02
2022215	2022-04-30	Canada Revenue Agency	\$ 3,234.08
2022216	2022-04-30	Minister of Finance-EPT	\$ 1,082.05
CAFT	2022-04-30	Jennifer Ernst	\$ 2,815.51
CAFT	2022-04-30	Dana Prystupa	\$ 897.93
CAFT	2022-04-30	Russell Krysak	\$ 2,118.02
CAFT	2022-04-30	Alan Stef	\$ 53.09
2022217	2022-05-03	Collabria	\$ 240.76
2022218	2022-05-05	SaskTel Mobility	\$ 89.85
		Total Electronic Payments	\$ 24,375.18
		TOTAL PAYMENTS	\$ 48,527.35