

**THE REGULAR MEETING OF THE COUNCIL
FOR THE TOWN OF HAFFORD WAS HELD IN THE CHAMBERS OF THE
TOWN OF HAFFORD
TUESDAY, May 11th, 2021**

Mayor called the meeting to order at 7:00 PM

PRESENT:

Mayor: Victoria Moses

Councilors: Sylvester Kohut
David Wintonyk
Dana Prystupa
John Kuzyk

Administrator: Jennifer Ernst

121/2021

AGENDA

PRYSTUPA & WINTONYK that the agenda for this May 11th, 2021 meeting be approved. CARRIED.

122/2021

TOWN WATER REPORT

KUZYK & PRYSTUPA that Council acknowledges receipt of the April 2021 Water Treatment Plant Report as submitted by the Chief Technician of Water & Wastewater. CARRIED

123/2021

TOWN MAINTENANCE REPORT

PRYSTUPA & KOHUT that Council acknowledges the Town Maintenance report. As presented by Darcey Reichart. CARRIED

124/2021

SALE OF JUNKED VEHICLES

PRYSTUPA & WINTONYK that Council agrees to sell the Dodge Aries and Toyota ¼ ton, being junked vehicles in Town maintenance yard, to Aztec Towing Ltd. For \$100.00 each. CARRIED

125/2021

MINUTES

PRYSTUPA & KOHUT that the minutes of the April 13th, 2021 regular meeting of council be approved as presented. CARRIED.

- 126/2021 EMPLOYEE REPRIMAND
 PRYSTUPA & KUZYK That Kelley Caron be issued a formal letter of reprimand regarding his driving and that driving privileges of town vehicles be suspended for 2 weeks. CARRIED.
- 127/2021 CORRESPONDENCE
 PRYSTUPA & KUZYK that the correspondence as presented be dealt with accordingly and filed in the Municipal records. CARRIED
- 128/2021 SALE OF AGRICULTURAL LAND
 KOHUT & PRYSTUPA that Council acknowledges that the 3 sealed tenders on the sale of the 82.19 acres on the NW 23-43-10 W3 were reviewed by Council on April 27, 2021 for budgeting purposes;
 And further that the tender from Mervin Lesko and Grayson Farms Inc. of \$207,270.00 be accepted. CARRIED.
- 129/2021 HAY CONTRACT
 PRYSTUPA & KUZYK that, as only partial payment was made on the hay contract on the NW 23-43-10 W3 was made on April 14, 2021, which was payable in full on April 1, 2021, making the contract unfulfilled by the renter, therefore the partial payment be reimbursed. CARRIED.
- 130/2021 WATER METER INSTALL
 PRYSTUPA & WINTONYK That if the appointment set for Friday May 14, 2021 to install a digital water meter at 106 First Ave East is again unsuccessful at gaining access to install a digital read water meter that the Administrator proceed with turning the matter over to legal counsel to obtain a warrant. CARRIED.
- 131/2021 16-43 BANK FEES
 WINTONYK & PRYSTUPA that Council approve the payment of \$667.88 to 16-43, being the amount determined to be the Town of Hafford's interest and fees for the operational loan for 16-43 waste management, of which the Town of Hafford was not made aware of at the time of the agreement. CARRIED
- 132/2021 COMMUNIPLEX INSURANCE WORK
 PRYSTUPA & WINTONYK that council approve the contract with Lydale Construction, as approved by the Towns Insurance provider, Aon Reid totaling \$130,631.00, all covered by insurance;
 And further approve the Towns payment of the \$2,500.00 deductible. CARRIED

133/2021 TAX ABATEMENT

PRYSTUPA & KOHUT that the Council approve the abatement of taxes on Roll # 00050 of \$1,492.39 municipal and \$148.70 school, totally \$1,641.09, as a new business owner incentive. CARRIED.

134/2021 BUFFER STRIP SUBDIVISION

KUZYK & KOHUT that Council approves the plan of proposed subdivision of the 17.65-meter x 417.87-meter buffer strip of land on the north side of the NW 23-43-10 W3, being 1.82 acres from the 84.09 acres leaving the 82.19 acres as advertised. CARRIED.

135/2021 MONUMENT DAMAGE

PRYSTUPA & WINTONYK that Council acknowledges the damage to the monument brickwork has been quoted as \$5,845.11 to repair and that the matter is being dealt with through SGI; And further authorize the Administrator to proceed with whatever steps are necessary to proceed with the claim. CARRIED.

136/2021 SEASONAL MAINTENANCE PERSONAL

PRYSTUPA & KUZYK that Council approves the hiring of Patrick Zipchen as seasonal maintenance employee at a rate of \$17.00/ hour. CARRIED

137/2021 CANADA SUMMER JOBS

PRYSTUPA & KOHUT that Council acknowledges the Town of Hafford was approved for the Canada Summer Jobs Grant and that due to lack of applicants, the opportunity to apply has been extended to June 8, 2021. CARRIED.

138/2021 GOPHER CONTROL

KUZYK & PRYSTUPA that Council approves the hiring of Poulin's Pest Control to perform gopher control at the Communiplex and Town Shop at a cost of \$600.00. CARRIED.

Councilor Kuzyk declared a conflict of interest and left the building at 9:05 pm.

139/2021 LOT CONSOLIDATION

WINTONYK & PRYSTUPA that Council acknowledges and approves the request of Brad and Nicole Kuzyk to amalgamate Lot 5, Block 16, Plan No. BO1811 and Lot 6, Block 16, Plan No. BO1811 into one lot with Information Services Corporation, with all expenses involved to be incurred by the landowner. CARRIED

Councilor Kuzyk resumed his chair @ 9:10 pm.

- 140/2021 OFFER TO PURCHASE
WINTONYK & PRYSTUPA that Council accepts the offer to purchase 210 Princess Ave. East, as submitted by Dave and Donna Thompson of \$1,000.00.
CARRIED.
- 141/2021 OFFER TO PURCHASE
WINTONYK & KOHUT that Council accepts the offer to purchase 206 Hudek Ave. West, as submitted by Robert Walker of \$1,500.00.
CARRIED
- 142/2021 ORDER TO REMEDY
PRYSTUPA & WINTONYK that Council acknowledges an Order to Remedy was issued to 202 First Ave. West on April 26, 2021 to remove junked cars and clean up the yard, with a compliance date of May 28, 2021.
CARRIED.
- 143/2021 SPRING YARD WASTE CLEANUP
KUZYK & WINTONYK that the Town of Hafford offer a free service to the residents again this spring of a yard waste cleanup commencing June 7th and completing June 11, 2021.
CARRIED
- 144/2021 BUILDINGS FOR SALE
KOHUT & WINTONYK that Council instruct Administration to post the Ukrainian National Hall as well as the curling rink as for sale, with any reasonable offer to be considered by council.
CARRIED
- 145/2021 FILING CABINETS
WINTONYK & KUZYK that Council approves the purchase of 2 lateral filing cabinets at a cost of \$880.00.
CARRIED
- 146/2021 2021 BUDGET
PRYSTUPA & KUZYK that Council acknowledge that a budget meeting was held on April 27, 2021 for the purpose of reviewing and revising the 2021 Draft Budget as prepared by the Administrator;
And further, that Council approve the 2021 Final Budget as presented on the 11th day of May 2021.
CARRIED
- 147/2021 2021 MILL RATE
WINTONYK & KOHUT that the mill rate for the 2021 taxation year be set at 8.5 mills, representing no change from the previous year.
CARRIED

- 148/2021 COMMITTEE REPORTS
 PRYSTUPA & KUZYK acknowledge the following committee reports:
 Victoria Moses -16-43 Waste Management Board. CARRIED
- 149/2021 BYLAW 2021-05
 WINTONYK & PRYSTUPA that Bylaw 2021-05, being the Repeals Bylaw be
 given first reading. CARRIED
- 150/2021 BYLAW 2021-05
 KOHUT & KUZYK that Bylaw 2021-05, being the Repeals Bylaw be
 given second reading. CARRIED
- 151/2021 BYLAW 2021-05
 KUZYK & WINTONYK that Bylaw 2021-05, being the Repeals Bylaw be
 given three readings at this meeting reading. CARRIED UNANAMOUSLY.
- 152/2021 BYLAW 2021-05
 KOHUT & KUZYK that Bylaw 2021-05, being the Mill Fate Factor Bylaw be
 given third reading and finally adopted. CARRIED
- 153/2021 BYLAW 2021-06
 WINTONYK & PRYSTUPA that Bylaw 2021-06, being the Mill Fate Factor Bylaw
 be given first reading. CARRIED
- 154/2021 BYLAW 2021-06
 WINTONYK & PRYSTUPA that Bylaw 2021-06, being the Mill Fate Factor Bylaw
 be given second reading. CARRIED
- 155/2021 BYLAW 2021-06
 KUZYK & WINTONYK that Bylaw 2021-06, being the Mill Fate Factor Bylaw be
 given three readings at this meeting reading. CARRIED UNANAMOUSLY.
- 156/2021 BYLAW 2021-06
 PRYSTUPA & KUZYK that Bylaw 2021-06, being the Mill Fate Factor Bylaw be
 given third reading and finally adopted. CARRIED
- 157/2021 BYLAW 2021-07
 KUZYK & PRYSTUPA that Bylaw 2021-07, being the Base Tax Bylaw
 be given first reading. CARRIED

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|----------|--|---------------------|
| 158/2021 | <p><u>BYLAW 2021-07</u></p> <p>KOHUT & KUZYK that Bylaw 2021-07, being the Base Tax Bylaw be given second reading.</p> | CARRIED |
| 159/2021 | <p><u>BYLAW 2021-07</u></p> <p>WINTONYK & PRYSTUPA that Bylaw 2021-07, being the Base Tax Bylaw be given three readings at this meeting reading.</p> | CARRIED UNANAMOUSLY |
| 160/2021 | <p><u>BYLAW 2021-07</u></p> <p>PRYSTUPA & WINTONYK that Bylaw 2021-07, being the Base Tax Bylaw be given third reading and finally adopted.</p> | CARRIED |
| 161/2021 | <p><u>APRIL FINANCIAL STATEMENT</u></p> <p>PRYSTUPA & KOHUT that Council acknowledges the presentation of the April 2021 Statement of Financial Activities.</p> | CARRIED |
| 162/2021 | <p><u>BANK RECONCILIATION</u></p> <p>KOHUT & PRYSTUPA that Council acknowledges the presentation of the April 2021 bank reconciliation as well as the April 2021 bank statement.</p> | CARRIED |
| 163/2021 | <p><u>SPOILED CHEQUES</u></p> <p>PRYSTUPA & WINTONYK that Council approve the cancellation of cheques # 7471 up to and including cheque # 7482 that were spoiled during printing.</p> | CARRIED |
| 164/2021 | <p><u>PAYMENT OF ACCOUNTS</u></p> <p>PRYSTUPA & WINTONYK that Council approves the payment of accounts, being cheque # 7471 to 7509 and the listed online payments including CAFT payroll totaling \$60,978.90, all paid from Innovation Credit Union Chequing Account and as attached to and forming a part of these minutes.</p> | CARRIED |
| 165/2021 | <p><u>ADJOURN</u></p> <p>KUZYK that we adjourn at 9:55 pm.</p> | CARRIED |



 Administrator



 Mayor

**Town of Hafford May Meeting
2021 Payment Register**

| CHEQUES | Date | Vendor | Amount |
|----------------|-------------|-------------------------------|--------------------|
| 7471 | | VOID DURING PRINTING | |
| 7472 | | VOID DURING PRINTING | |
| 7473 | | VOID DURING PRINTING | |
| 7474 | | VOID DURING PRINTING | |
| 7475 | | VOID DURING PRINTING | |
| 7476 | | VOID DURING PRINTING | |
| 7477 | | VOID DURING PRINTING | |
| 7478 | | VOID DURING PRINTING | |
| 7479 | | VOID DURING PRINTING | |
| 7480 | | VOID DURING PRINTING | |
| 7481 | | VOID DURING PRINTING | |
| 7482 | | VOID DURING PRINTING | |
| 7483 | | 16-43 Waste Management | \$8,337.24 |
| 7484 | | Babiy, Victor | \$2,000.00 |
| 7485 | | Bee-J's Stationers Inc | \$980.12 |
| 7486 | | Borne Consulting | \$1,228.50 |
| 7487 | | Clarks Supply & Service | \$1,560.72 |
| 7488 | | Clartech Industries Inc | \$1,099.14 |
| 7489 | | Ernst, Jennifer | \$528.80 |
| 7490 | | Jennifer Ernst - Petty Cash | \$149.90 |
| 7491 | | Flocor Inc | \$4,597.75 |
| 7492 | | Fountain Tire Inc | \$1,017.30 |
| 7493 | | Gerich, Jodi | \$241.95 |
| 7494 | | Hafford Skating Club | \$3,822.00 |
| 7495 | | Station House Water Bottling | \$10.00 |
| 7496 | | Konica Minolta Business | \$40.19 |
| 7497 | | Kuzyk Sons & Lumber | \$111.88 |
| 7498 | | Lydale Construction | \$2,500.00 |
| 7499 | | Meridian Surveys | \$1,050.00 |
| 7500 | | Minister of Finance | \$150.00 |
| 7501 | | Saskatchewan Health Authority | \$574.25 |
| 7502 | | Misquitta, Mark | \$48.64 |
| 7503 | | Munisoft | \$2,479.68 |
| 7504 | | Peoples First HR | \$65.52 |
| 7505 | | Poulin Pest Control | \$81.25 |
| 7506 | | SK WCB | \$1,370.57 |
| 7507 | | SGI Motor Vehicle Division | \$2,254.94 |
| 7508 | | Stef, Alan | \$100.00 |
| 7509 | | VOID DURING PRINTING | |
| | | TOTAL CHEQUES | \$36,400.34 |

| ONLINE | Date | Vendor | Amount |
|---------------|-------------|-----------------------|---------------|
| CAFT | 04-15-2021 | Jennifer Ernst | \$500.00 |
| CAFT | 04-15-2021 | Jodi Gerich | \$500.00 |
| CAFT | 04-15-2021 | Kelley Caron | \$1,300.00 |
| CAFT | 04-15-2021 | Darcey Reichert | \$800.00 |
| 2021-079 | 04-23-2021 | SaskEnergy | \$62.91 |
| 2021-080 | 04-23-2021 | SaskEnergy | \$249.32 |
| 2021-081 | 04-23-2021 | SaskEnergy | \$256.40 |
| 2021-082 | 04-23-2021 | SaskEnergy | \$446.24 |
| 2021-083 | 04-23-2021 | SaskEnergy | \$229.14 |
| 2021-084 | 04-23-2021 | SaskPower | \$1,015.13 |
| 2021-085 | 04-23-2021 | SaskPower | \$644.17 |
| 2021-086 | 04-23-2021 | SaskPower | \$512.21 |
| 2021-087 | 04-23-2021 | SaskPower | \$131.37 |
| 2021-088 | 04-23-2021 | SaskPower | \$187.95 |
| 2021-089 | 04-23-2021 | SaskPower | \$41.48 |
| 2021-090 | 04-23-2021 | SaskPower | \$44.65 |
| 2021-091 | 04-23-2021 | SaskPower | \$33.11 |
| 2021-092 | 04-23-2021 | SaskPower | \$21.52 |
| 2021-093 | 04-23-2021 | SaskPower | \$21.52 |
| 2021-094 | 04-23-2021 | SaskPower | \$21.52 |
| 2021-095 | 04-23-2021 | SaskPower | \$21.52 |
| 2021-096 | 04-23-2021 | SaskTel CMR | \$140.25 |
| 2021-097 | 04-23-2021 | S.U.M.A | \$669.50 |
| 2021-098 | 04-30-2021 | SaskPower | \$33.11 |
| 2021-099 | 04-30-2021 | MEPP | \$2,021.70 |
| 2021-100 | 04-30-2021 | Canada Revenue Agency | \$4,021.60 |
| 2021-101 | 04-30-2021 | Sask Tel CMR | \$91.36 |
| 2021-102 | 03-31-2021 | EPT | \$1,491.41 |
| 2021-103 | 05-110-2021 | Hafford Coop | \$1,688.77 |
| CAFT | 03-31-2021 | Kelley Caron | \$1,463.75 |
| CAFT | 03-31-2021 | Jennifer Ernst | \$2,689.47 |
| CAFT | 03-31-2021 | Jodi Gerich | \$1,235.12 |
| CAFT | 03-31-2021 | Darcey Reichert | \$1,992.36 |

Total Electronic Payments \$24,578.56

TOTAL PAYMENTS \$60,978.90

Town of Hafford
Agenda – Regular Meeting –May 11, 2021 @ 7:00 p.m.

1. Call meeting to Order.
2. Agenda Approval.
3. Town Water Report
4. Town Maintenance Report
5. Approve Minutes of April 13th, 2021 Regular Meeting
6. Correspondence
 - a. NSRBC – Membership Request
 - b. SARM – SUMA name change
7. Old Business & Business Arising Out of the Minutes
 - a. Tender of PT NW 23-43-10 W3
 - b. Martin Reimer water meter
 - c. Payment of interest and bank fees for Hafford share 16-43 operating loan
 - d. Lease agreement 220 Main Street
8. New Business
 - a. 7 Main Street abatement of tax arrears
 - b. Subdivision of buffer strip on NW 23-43-10 W3
 - c. Claim for damages to monument
 - d. Insurance on monument area
 - e. Hiring of Patrick Zipchen as seasonal employee
 - f. Canada summer jobs grant approval & hiring
 - g. Gopher Control at Communiplex and Shop
 - h. Request to consolidate Lots 5 & 6, Block 16N, Plan No. BX2922
 - i. Offer to Purchase 210 Princess Ave East
 - j. Offer to Purchase lot 206 Hudek West
 - k. Order to Remedy 202 First Ave West
 - l. Spring Back alley clean up
 - m. Sale of Hall and curling rink
 - n. Lot sale incentive
 - o. Purchase of filing cabinets
 - p. Shawn Sendeki request for payment for unclaimed personal belongings
 - q. Approval of 2021 Budget
 - r. Set mill rate at 8.5 mills
 - s. Change to meeting frequency due to length of meetings
9. Committee Reports.
10. Bylaws:- Repeal Bylaw 2021-05
 - Mill Rate Factor 2021-06
 - Base Tax Bylaw 2021-07
11. Financial Statement
12. Bank Reconciliation & Bank Statement
13. Spoiled cheques 7471-7482
14. Accounts for Payment.
15. Adjournment.

BYLAW NO. 2021-05

The Bylaw Repeal Bylaw

The Council of The Town of Hafford enacts:

Short Title

1. This Bylaw may be cited as The Repeal Bylaw, 2021.

Purpose

2. This Bylaw is enacted to repeal certain previous bylaws:

| <u>Bylaw No.</u> | <u>Date Adopted</u> | <u>Subject Matter</u> |
|------------------|---------------------|---|
| 2004-3 | April 7, 2003 | Cable TV Agreement with Sasktel |
| 2008-2 | January 15, 2008 | Cable Agreement with Askivision |
| 2008-12 | August 19, 2008 | Affiliation Agreement with Rogers Sportsnet |
| 2008-13 | August 19, 2008 | Affiliation Agreement with Turner Network |
| 2009-03 | March 10, 2009 | Affiliation Agreement with CBC Newsworld |
| 2009-11 | November 10, 2009 | Affiliation Agreement with Canwest Television |
| 2010-2 | February 9, 2010 | Affiliation Agreement with CNN & TCM |
| 2020-01 | January 14, 2020 | Cable TV Rates |

This Bylaw Shall come into force and be effective on the final passing thereof.

SEAL





Mayor



Administrator

Mill Rate Factors

TOWN OF HAFFORD

BYLAW NO 2020-06

A BYLAW TO ESTABLISH MILL RATE FACTORS

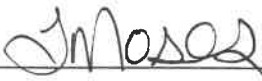
The Council of the Town of Hafford in the Province of Saskatchewan enacts as follows:

1. This bylaw shall be known as the "Mill Rate Factor Bylaw".
2. The following mill rate factor(s) shall be applied to the uniform mill rate levied against all taxable property for municipal purposes: ¹


| <u>Classification</u> | <u>Factor</u> |
|----------------------------|---------------|
| a) Agricultural | .085 |
| b) Residential | 1.0 |
| c) Commercial & Industrial | 1.0 |

3. This bylaw shall come into effect on May 11, 2021





Mayor



Administrator

Read a third time and adopted
this 11 day of May 2021



Administrator

Base Tax

TOWN OF HAFFORD

BYLAW NO 2021-07

A BYLAW TO PROVIDE FOR A BASE TAX

The Council of the Town of Hafford in the Province of Saskatchewan enacts as follows:

1. This bylaw shall be known as the "Base Tax Bylaw".
2. A base tax shall apply to the types and classifications of property included in the table below:

| Property Class | Type of Property | |
|-------------------------|------------------|--------------|
| | Land | Improvements |
| Agriculture | 00.00 | |
| Residential | \$ 550.00 | |
| Commercial & Industrial | \$ 800.00 | |

3. Where a property is classified within more than one property classification by the Saskatchewan Assessment Management Agency, the base tax calculation shall be considered independently and applied to each classification.
4. Bylaw # 2020-03 is hereby repealed.



J. Moses

Mayor

J. [Signature]

Administrator

Read a third time and adopted
This 11 day of May 2021.