

**THE REGULAR MEETING OF THE COUNCIL
FOR THE TOWN OF HAFFORD WAS HELD BY ELECTRONIC MEANS ON
TUESDAY, June 9th, 2020**

Mayor called the meeting to order at 7:06 PM

PRESENT:

Mayor:	Ron Kowalchuk
Councilors:	Tori Moses Joan Matechuk Bonnie Sendeckki Robyn Paulow
Administrator:	Jennifer Ernst

203/2020 ELECTRONIC MEETING

MOSES & SENDECKI that this Regular Meeting of Council be held by electronic means due to COVID -19. **CARRIED.**

204/2020 AGENDA

PAULOW & MATECHUK that the agenda for this June 9th, 2020 meeting be approved as presented. **CARRIED.**

205/2020 WATER TREATMENT PLANT REPORT

SENDECKI & MOSES that we acknowledge receipt of the May 2020 Water Treatment Plant Report as submitted by the Chief Technician of Water & Wastewater. **CARRIED.**

206/2020 WATER TOWER

MOSES & SENDECKI that Council authorize the required repairs to the water tower at an estimated \$1,500.00 as well as replacement of the coin operated water dispenser at an estimated \$1,340.00, to be included in the MEEP grant program. **CARRIED.**

207/2020 WATERWORKS COMPLIANCE INSPECTION

PAULOW & SENDECKI that Council acknowledge the Waterworks Compliance Inspection report as submitted by the Water Security Agency, dated May 20, 2020. **CARRIED.**

208/2020 EQUIPMENT REPORT

MOSES & MATECHUK that Council acknowledge the equipment report, as submitted by Shawn Sendeckki, and authorize the purchase of a welder as well as a dump truck that shall be included on the MEEP grant. **CARRIED**

209/2020 TOWN FOREMAN REPORT

PAULOW & MATECHUK that Council acknowledge the verbal presentation of the town foreman. **CARRIED.**

210/2020 RENTAL REQUEST

PAULOW & SENDECKI that the town owned mobile home on 213 South Ave. West be rented as requested. **DEFEATED**

211/2020 MINUTES

MOSES & SENDECKI that the minutes of the May 12th, 2020 Regular meeting of council be approved. **CARRIED.**

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212/2020

CONFIRMATION OF ASSESSMENT ROLL

SENDECKI & MATECHUK that 2020 Assessment Confirmation has been received but due to the correction of errors discovered in previous years regarding the correction to sold Tax Title Properties not being changed to taxable, it has now been resubmitted for approval.
CARRIED.

213/2020

TRANSIT GRANT

PAULOW & MOSES that council acknowledged that the Transit for disabled grant will be \$68.00 for 2020-21.
CARRIED.

214/2020

CCSA

PAULOW & SENDECKI that Council acknowledged the notification that the licensing charges for cable TV will now be a minimum charge of \$2,000.00 per month, being a substantial increase for cable costs in the Town of Hafford.
CARRIED.

215/2020

CORRESPONDENCE

PAULOW & SENDECKI that the correspondence as presented be dealt with accordingly and filed in the Municipal records.
CARRIED

216/2020

CABLE TV

MOSES & PAULOW that Access Communications be notified that the Town of Hafford will turn over the cable TV infrastructure to them to upgrade and offer Access cable TV to the residence of Hafford, effective January 1, 2021.

Mayor Kowalchuk requested a recorded vote.

For: Moses, Paulow, Sendeki

Against: Kowalchuk, Matechuk

CARRIED

217/2020

STOP WORK ORDERS

MATECHUK & SENDECKI that Council acknowledge that stop work orders were issued to two property owners, who have since complied with the requirements of a development permit.
CARRIED

218/2020

SUMMER STUDENTS

MATECHUK & PAULOW that Council approve the hiring of Brix Rio, Ward Johnson and Taylinn Cherwinski as summer students to perform maintenance duties for the Town of Hafford, as per the signed agreements.

CARRIED

219/2020

EMPLOYMENT CONTRACTS

MATECHUK & SENDECKI Council approve the signing of the contracts with Jodi Gerich and Kelley Caron, as presented, by the Mayor and the stated employees, in compliance with Saskatchewan Labour Standards.
CARRIED

220/2020

ADMINISTRATOR CONTRACT

MOSES & PAULOW that Council amend the employment contact with Administrator, Jennifer Ernst, to comply with Labour Standards.
For: Moses, Paulow, Matechuk, Sendeki
Against: Kowalchuk

CARRIED

221/2020

STEAD CONTRACT


PAULOW & MATECHUK Council approve the hiring of Duncan Stead as a casual Water Treatment Plant Operator as per the contract as presented.

CARRIED


AK

- 222/2020 Councilor Bonnie Sendecky declared a conflict of interest and left the meeting
SENDECKI CONTRACT
MATECHUK & PAULOW that Council approve the hiring of Shawn Sendecky as Seasonal Maintenance employee at an hourly rate of \$18.00 per hour, as per the contract as presented.
CARRIED
Councilor Bonnie Sendecky returned to the meeting.
- 223/2020 JANITORIAL CONTRACT
SENDECKI & MOSES that Council approve the renewal contract with Diane Isbister, as signed, for Janitorial Services for the Town Office and the National Hall for 2020 at a monthly rate of \$250.00.
CARRIED
- 224/2020 WTP SUPERVISION CONTRACT
PAULOW & MATECHUK that Council acknowledge the renewal contract with Russ Krysak for WTP Supervision for 2020 at a rate of \$60.00 per month.
CARRIED
- 225/2020 PASTURELAND CONTRACT
MATECHUK & SENDECKI that Council acknowledge the signed pasture land rental agreement for a 3 year term has been received, as attached to and forming a part of these minutes and payment for 2020 has been received.
CARRIED
- 226/2020 ANNUAL NOTICE TO COMSUMERS
PAULOW & SENDECKI that Council acknowledge that the 2019 Annual Notice to Consumers has been prepared and posted in the Town office and the Town of Hafford website.
CARRIED
- 227/2020 QUALITY CONTROL POLICY
MOSES & SENDECKI that Council approve The Quality Control Policy has been updated from the 2011 version, following the compliance inspection of the Waterworks.
CARRIED
- 228/2020 MEEP PROGRAM
MATECHUK & SENDECKI that Council approve the following projects to be undertaken under the Municipal Economic Enhancement Program 2020;
 - Replacement of Lagoon valve
 - Water tower upgrades
 - Purchase of a dump truck with plowing and spreading capabilities
 - Water Treatment Plant piping
 - Building over the well
 - Purchase green sand filters for WTP
 - Curb Stop replacement
 CARRIED
- 229/2020 GRADUATE FLOWER BASKETS
MOSES & SENDECKI that the request of the Hafford Central School to hang banners on Main street to celebrate the graduating students of 2020 be approved.
DEFEATED
- 230/2020 PICKUP RENTAL
PAULOW & MATECHUK that Council approve the renting of a pickup until a suitable truck can be purchased.
CARRIED

- 231/2020 1 TON PURCHASE
PAULOW & MATECHUK that Council approve the purchase of a 2004 Ford F350 1 ton, at a cost of \$4200.00 to replace the 1987 GMC 1 ton which requires too many repairs;
And further, that the 1987 GMC be advertised for sale for \$1,000.00.
CARRIED
- 232/2020 OFFICE REOPENING
SENDECKI & MATECHUK that THE Office of the Town of Hafford be reopened to the public on Mondays and Thursdays from 9:00 am to 1:00 pm and Friday afternoons from 1:00 pm to 4:00 pm.
CARRIED
- 233/2020 ZONING BYLAW AMENDMENT
MATECHUK & SENDECKI that the Administrator draft a bylaw to amend the Zoning Bylaw to require permits for fences.
CARRIED
- 234/2020 PLAYGROUND REOPENING
PAULOW & SENDECKI that the town owned playground be reopened only if proper signage is all that will be required.
CARRIED
- 235/2020 COMMITTEE REPORTS
PAULOW & MATECHUK that Council acknowledge the committee report on 16-43 given by Ron Kowalchuk.
CARRIED
- 236/2020 MAY FINANCIAL STATEMENT
MOSES & MATECHUK that Council acknowledge the presentation of the May 2020 Financial Statement.
CARRIED
- 237/2020 BANK RECONCILIATION
SENDECK & PAULOW that Council acknowledge the presentation of the May 2020 bank reconciliation as well as the May 2020 bank statement.
CARRIED
- 238/2020 PAYMENT OF ACCOUNTS
SENDECKI & MOSES that Council approves the list of accounts for payment as presented and as attached to and forming a part of these minutes.
CARRIED
- 239/2020 SPECIAL MEETING
MOSES & SENDECKI that there be a Special Meeting of Council held in June to review the 2019 Audit of the Town of Hafford, as soon as it is completed by HRO, with the regular meeting to be held July 14, 2020
CARRIED
- 240/2020 ADJOURN
MATECHUK that we adjourn at 10:00 pm.
CARRIED



Administrator



Mayor

**THE SPECIAL MEETING OF THE COUNCIL
FOR THE TOWN OF HAFFORD WAS HELD
BY ELECTRONIC MEANS**

ON

WEDNESDAY, June 24th, 2020

Mayor called the meeting to order at 7:00 PM

PRESENT:

Mayor: Ron Kowalchuk

Councilors: Tori Moses
Joan Matechuk
Bonnie Sendeckki
Robyn Paulow

Administrator: Jennifer Ernst

241/2020

ELECTRONIC MEETING

SENDECKI & MATECHUK that this Special Meeting of Council be held by electronic means due to COVID -19.

CARRIED.

242/2020

TAX PENALTIES

MOSES & PAULOW that The Administrator be instructed to prepare a Tax Incentives and Penalties Bylaw which changes the interest charged from compounding to non-compounding.

CARRIED.

243/2020

DRAFT 2019 AUDITED FINANCIAL STATEMENTS

MOSES & SENDECKI that Council approve the 2019 draft Audited Financial Statements as presented.

CARRIED.

244/2020

ADJOURN

PAULOW that we adjourn at 8:00 pm.

CARRIED.



Administrator



Mayor