

**THE REGULAR MEETING OF THE COUNCIL  
FOR THE TOWN OF HAFFORD WAS HELD IN THE CHAMBERS OF THE  
TOWN OF HAFFORD  
TUESDAY, June 15th, 2021**

Mayor Moses called the meeting to order at 7:00 PM

PRESENT:

Mayor: Victoria Moses

Councilors: Sylvester Kohut  
David Wintonyk  
Dana Prystupa  
John Kuzyk

Administrator: Jennifer Ernst

166/2021 AGENDA

PRYSTUPA & KUZYK that the agenda for this June 15<sup>th</sup>, 2021 meeting be approved. CARRIED.

167/2021 TOWN WATER REPORT

KOHUT & KUZYK that Council acknowledges receipt of the May 2021 Water Treatment Plant Report as submitted by Darcey Reichert.

CARRIED

168/2021 WSA COMPLIANCE INSPECTION

PRYSTUPA & WINTONYK that Council acknowledges the report from the Water Security Agency regarding the Lagoon and Waterworks Compliance Inspection performed May 19, 2021.

CARRIED

169/2021 TOWN MAINTENANCE REPORT

PRYSTUPA & WINTONYK that Council acknowledges the Town Maintenance report. As presented by Darcey Reichart.

CARRIED

8:00 pm. Elizabeth Torrens, CPA, Auditor for the Town of Hafford, reviewed the draft Audited Financial Statements for 2020.

170/2021 MINUTES

PRYSTUPA & WINTONYK that the minutes of the May 11<sup>th</sup>, 2021 regular meeting of council be approved as presented. CARRIED.







- 194/2021      BABIY LAWYER  
 PRYSTUPA & WINTONYK that Council acknowledge the letter sent by Battle River Law regarding Victor Babiy and approve the response as drafted by the Administrator.  
 CARRIED
- 195/2021      COMMITTEE REPORTS  
 PRYSTUPA & WINTONYK acknowledge the following committee reports:  
 Victoria Moses -16-43 Waste Management Board  
 Dana Prystupa – Hafford & District Recreation Board.  
 CARRIED
- 196/2021      BYLAW 2021-08  
 PRYSTUPA & KUZYK that Bylaw 2021-08, being a Bylaw to provide fire protection to the Village of Speers be given first reading.  
 CARRIED
- 197/2021      BYLAW 2021-08  
 WINTONYK & KOHUT that Bylaw 2021-08, being a Bylaw to provide fire protection to the Village of Speers be given second reading.  
 CARRIED
- 198/2021      BYLAW 2021-09  
 WINTONYK & KOHUT that Bylaw 2021-09 being Extension of Time – Financial Statements be given first reading.  
 CARRIED
- 199/2021      BYLAW 2021-09  
 PRYSTUPA & KUZYK that Bylaw 2021-09, being Extension of Time – Financial Statements be given second reading.  
 CARRIED
- 200/2021      BYLAW 2021-09  
 WINTONYK & KOHUT that Bylaw 2021-09, being Extension of Time – Financial Statements be given three readings at this meeting reading.  
 CARRIED UNANAMOUSLY.
- 201/2021      BYLAW 2021-09  
 PRYSTUPA & KUZYK that Bylaw 2021-09, being Extension of Time – Financial Statements be given third reading and finally adopted.  
 CARRIED
- 202/2021      MAY FINANCIAL STATEMENT  
 PRYSTUPA & WINTONYK that Council acknowledges the presentation of the May 2021 Statement of Financial Activities.  
 CARRIED
- 203/2021      BANK RECONCILIATION  
 PRYSTUPA & KUZYK that Council acknowledges the presentation of the May 2021 bank reconciliation as well as the May 2021 bank statement.  
 CARRIED



**Town of Hafford**  
**Agenda – Regular Meeting –June 15, 2021 @ 7:00 p.m**

1. Call meeting to Order.
2. Agenda Approval.
3. Town Water Report
4. Town Maintenance Report
5. **7:45 Delegation – Elizabeth Torrens CPA – Presentation of Audit**
6. Approve Minutes of May 11<sup>th</sup>, 2021 Regular Meeting
7. **Correspondence**
  - a. Innovation Credit Union – Book Drop Box
  - b. SUMA name change voting results
  - c. Shawn Sendeki complaint
  - d. Gov of Sask – MEEP Grant Reporting
  - e. Hafford Graduation June 30, 2021
  - f. RCMP Annual Performance Planning
  - g. Parks & Rec – Parks Month
8. **Old Business & Business Arising Out of the Minutes**
  - a. Insurance on monument area
  - b. Lot sale incentive
  - c. Zoom Boom Rental for tree cutting
  - d. Sale of Hall concerns
  - e. Tender Shed for sale
  - f. Order Tin for roof of old shop
  - g. Joint Meeting Date with RM re Rec Board
  - h. Fire Hydrant repairs
  - i. Keyko back alley
9. **New Business**
  - a. Kelley Caron resignation
  - b. Darcey Reichart Contract
  - c. Maintenance Staff hiring
  - d. Camping Fees
  - e. Laptop
  - f. Water restrictions
  - g. Approach complaint & 2011 approach policy
  - h. Boulevard Mowing
  - i. Jodi LGA classes
  - j. Sylvester Kohut contracted for grader operation
  - k. Admin Vacation June 21-25, 2021
  - l. Battle River Law re: Victor Babiy
10. Committee Reports.
11. **Bylaws:- Speers Fire Protection Bylaw 2021-08**  
- Extension of Time Bylaw 2021-09
12. Financial Statement
13. Bank Reconciliation & Bank Statement
14. Spoiled cheque 7509
15. Accounts for Payment.
16. Adjournment.

*AM*

# TOWN OF HAFFORD

<b>POLICY: LOT SALE &amp; DEVELOPMENT INCENTIVE POLICY</b>		<b>COUNCIL RESOLUTION:</b> Resolution: June 15 <sup>th</sup> , 2021 Effective: June 15 <sup>th</sup> , 2021
<b>DEPARTMENT:</b> Development	<b>POLICY NUMBER: #</b> 174/2021	<b>Amended Date:</b>

## Lot Sale Incentive re Land Assembly Lots

**PURPOSE:** The purpose of this program is to encourage new residential housing by means of new construction or moving-in used houses or RTMs, by offering serviced lots in the Land Assembly at a reduced price.

1. The Town of Hafford will offer serviced lots in the Land Assembly for sale at \$1000.00 for the first lot and \$1.00 for the second lot.
2. **This program is available for:**
  - a) Construction of a new residential house;
  - b) A new RTM;
  - c) A used house or used RTM at the discretion of Council, with the determining factors being the size and condition, and the extent to which it will add to the amenity of the neighborhood.
3. **All lot sales under this program are subject to:**
  - a) Council approval;
  - b) The second lot must be adjoining lot;
  - c) Purchaser must sign an agreement for sale with the Town; title will not be transferred until construction has commenced;
  - d) The purchaser must commence construction or move in a house within 1 year from signing the agreement for sale with the Town; if construction does not start within one year the agreement for sale is voided;
  - e) Either party can cancel agreement for sale with 30 days written notice or sooner if both parties agree.
4. **New Residential Home Construction**
  - a) The Town will provide a two (2) year abatement of taxes on a single-family dwelling constructed within the corporate limits of the Town of Hafford
  - b) The abatement will be given to the owner of the new single-family dwelling.
  - c) Only newly constructed residential homes will qualify for this incentive. This included newly constructed R.T.M's but does not include module or mobile homes.



d) This incentive will not apply to new residential home construction by developers.

**5. Condition for Residential Home Incentive**

- a) The incentive will require a date of occupancy within three (3) years of date of issuance of the building permit for the owner to qualify;
- b) The construction of the residential home must be completed within three (3) years of date of issuance of the building permit to qualify;
- c) The owner of the new residential home must occupy same in order to qualify.

**6. Implementation of Residential Incentive**

- a) The above guidelines for incentive shall be authorized and implemented only by resolution of Council

**Town of Hafford June Meeting  
2021 Payment Register**

CHEQUES	Date	Vendor	Amount
7510		Canada Post	\$579.60
7511		S&I Motor Vehicle Division	\$445.20
7512		Smith, Paul	\$100.00
7513		16-43 Waste Management	\$9,375.61
7514		ASL Paving	\$7,715.52
7515		Borne Consulting	\$1,228.50
7516		ClearTech Industries Inc	\$778.89
7517		Conar Construction	\$3,218.71
7518		Voided By Printing Process	\$0.00
7519		Ernst, Jennifer	\$3,700.43
7520		The Electric Hutt	\$633.81
7521		K.C. Plumbing & Heating	\$311.55
7522		Konica Minolta Business	\$103.44
7523		Lamb's Door Service Ltd 2014	\$2,993.27
7524		Saskatchewan Health Authority	\$69.00
7525		Munisoft	\$456.94
7526		Pentec Energy Ltd	\$1,088.91
7527		People First HR Services	\$65.52
7528		Poulin Pest Control	\$638.69
7529		WCB	\$1,367.07
7530		Station House Water Bottling	\$25.00
<b>TOTAL CHEQUES</b>			<b>\$34,895.66</b>

ONLINE	Date	Vendor	Amount
CAFT	05-15-2021	Jennifer Ernst	\$500.00
CAFT	05-15-2021	Jodi Gerich	\$500.00
CAFT	05-15-2021	Darcey Reichert	\$800.00
2021-104	05-28-2021	Sask Energy	\$190.59
2021-105	05-28-2021	Sask Energy	\$110.87
2021-106	05-28-2021	Sask Energy	\$85.31
2021-107	05-28-2021	Sask Power	\$39.64
2021-108	05-28-2021	Sask Power	\$152.68
2021-109	05-28-2021	Sask Power	\$59.01
2021-110	05-28-2021	Sask Power	\$41.64
2021-111	05-28-2021	Sask Power	\$139.26
2021-112	05-28-2021	Sask Power	\$423.10
2021-113	05-28-2021	Sask Power	\$419.66
2021-114	05-28-2021	Sask Power	\$34.47
2021-115	05-28-2021	Sask Power	\$1,015.13

2021-116	05-28-2021	Sask Power	\$21.52
2021-117	05-28-2021	Sask Power	\$21.52
2021-118	05-28-2021	Sask Power	\$21.52
2021-119	05-28-2021	Sask Power	\$21.52
2021-120	05-28-2021	Sask Energy	\$253.98
2021-121	05-28-2021	Sask Energy	\$169.52
2021-122	05-28-2021	Sask Tel CMR	\$142.53
2021-123	05-31-2021	MEPP	\$136.52
2021-124	05-31-2021	MEPP	\$1,851.06
2021-125	05-31-2021	CRA	\$5,244.74
2021-126	05-28-2021	SUMA	\$965.05
2021-127	05-31-2021	EPT	\$594.44
2021-128	05-31-2021	Sask Tel CMR	\$93.42
2021-129	06-16-2021	Hafford Co-op	\$1,338.14
CAFT	05-31-2021	Amber Jackson	\$641.15
CAFT	05-31-2021	Darcey Reichert	\$1,583.94
CAFT	05-31-2021	Jennifer Ernst	\$2,689.47
CAFT	05-31-2021	Jodi Gerich	\$1,167.55
CAFT	05-31-2021	Patrick Zipchen	\$1,509.86
CAFT	06-15-2021	Amber Jackson	\$500.00
CAFT	06-15-2021	Darcey Reichert	\$800.00
CAFT	06-15-2021	Jennifer Ernst	\$500.00
CAFT	06-15-2021	Jodi Gerich	\$500.00
CAFT	06-15-2021	Patrick Zipchen	\$800.00
		Total Electronic Payments	\$26,078.81
		<b>TOTAL PAYMENTS</b>	<b>\$60,974.47</b>

# EXTENSION OF TIME – FINANCIAL STATEMENT

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## TOWN OF HAFFORD

### BYLAW NO 2021-09

#### A BYLAW TO EXTEND THE TIME REQUIRED FOR THE COMPLETION OF THE 2021 FINANCIAL STATEMENT

The Council of the Town of Hafford in the Province of Saskatchewan enacts as follows:

For the 2021 financial year, the time required for completion of certain financial and audit procedures for the Town of Hafford be extended as follows:

- (a) The time required pursuant to subsection 185(1) of *The Municipalities Act* to complete the annual audit of the municipality's books and records of the annual financial statement be and is extended to July 31, 2021
- (b) **The time required pursuant to subsection 186(1) of *The Municipalities Act* for the submission of a copy of the financial statement and the auditor's report be and is extended to August 15, 2021**
- (c) The time required pursuant to subsection 185(3) of *The Municipalities Act* to publicize the financial statement or synopsis and auditor's report be and is extended to August 31, 2021

(SEAL)



Handwritten signature of the Mayor, Reeve in cursive script.

\_\_\_\_\_  
Mayor, Reeve

Handwritten signature of the Administrator in cursive script.

\_\_\_\_\_  
Administrator  
Pursuant to Section 404-*The Municipalities Act*

Read a third time and adopted  
this 15 day of June, 2021.

Handwritten signature of the Administrator in cursive script.  
\_\_\_\_\_  
Administrator