

**THE REGULAR MEETING OF THE COUNCIL  
FOR THE TOWN OF HAFFORD WAS HELD IN THE COUNCIL  
CHAMBERS OF THE TOWN OFFICE ON  
TUESDAY, January 14, 2020**

Mayor called the meeting to order at 6:50 PM

PRESENT:

Mayor:	Ron Kowalchuk
Councillors:	Tori Moses Joan Matechuk Bonnie Sendeki Robyn Paulow
Administrator:	Jennifer Ernst

001/2020 AGENDA

MOSES & PAULOW that the agenda for this January 14, 2020 meeting be approved as presented.

CARRIED.

002/2020 MINUTES

MATECHUK & MOSES that the minutes of the December 2019 Regular meeting of Council that was held December 3, 2019 be approved.

CARRIED.

003/2020 WATER TREATMENT PLANT REPORT

SENDECKI & MOSES that we acknowledge receipt of the December 2019 Water Treatment Plant Report as submitted by the Chief Technician Water & Wastewater.

CARRIED.

004/2020 TOWN FORMAN REPORT

PAULOW & MATECHUK that Council acknowledge the verbal presentation of the town foreman report as given by the town foreman.

CARRIED.

Councilor Paulow declared a conflict of interest and left Council Chambers.

005/2020 GRADER MENTOR

MOSES & SENDECKI that Sylvester Kohut be hired for the next snow event to mentor Kelley Caron regarding operation of the grader for snow removal.

CARRIED.

Councilor Paulow resumed her seat.

006/2020 POWER SNAKE POLICY

SENDECKI & MOSES that the Power Snake Policy of the Town of Hafford be that the town owned power snake is not rented or lent to anyone, and this become part of the Town of Hafford Policy Manual.

CARRIED.

007/2020 CUSTOM WORK POLICY

PAULOW & MOSES that the Custom Work Policy of the Town of Hafford be that, other than grass cutting that is preformed by town employees following a request by the town regarding unsightly property is not complied with and then charged as custom work to the landowner, and this become part of the Town of Hafford Policy Manual.

CARRIED.

008/2020 SNOW REMOVAL POLICY

MATECHUK & MOSES that the Snow Removal Policy of the Town of Hafford, to become part of the Policy Manual of the Town of Hafford be as follows;

- Snow removal will not commence until the snow event is over unless roads become impassable
- The priority shall be South Ave to the Health Care Facility, Second Ave E to the Hafford School, Main St., followed by Railway Ave.
- Other than the commercial districts, no streets will be cleared sidewalk to sidewalk, with only the traveled part of the road being cleared except at intersections to allow proper traffic flow
- Windrows are allowed but shall not block driveways
- No custom snow removal
- Snow shall be cleared in front of firehall, across Railway, for helicopter landing
- Only the alleys for the first 2 blocks of the west side of Main St and the first block on the east side of Main St and behind the firehall shall be cleared.

CARRIED.

009/2020 SASK LOTTERIES

MOSES & SENDECKI authorize the Administrator to apply for the 2021Sask Lotteries Grant.

CARRIED.

010/2020 REDBERRY RENOVATIONS

SENDECKI & MOSES that council acknowledge receipt of the letter from Redberry Renovations, stating they will not be paying taxes on Lot 1, Blk 24, Pl 96B04954, as they want Council approval on their proposed use of the land;  
And further, that the town cannot move forward without the landowner receiving approval from the Ministry of Highways.

CARRIED.

011/2020 TOWN TITLE

MATECHUK & PAULOW that Council acknowledge that the Provincial Mediation Board has granted consent to make final application for title of Lot 7 Blk 2 Plan N2670 and authorize the Administrator to proceed.

CARRIED.

012/2020 LOTS FOR SALE

MOSES & MATECHUK that a map be made and posted of all Tax Title Properties as well as town owned sellable lots.

CARRIED.

013/2020 CORRESPONDENCE

MATECHUK & SENDECKI that the correspondence be filed in the Town files.

CARRIED.

014/2020 UTILITY ARREARS

MOSES & PAULOW that the list of utilities in arrears more than 30 days, therefore added to the tax arrears of the applicable property, as presented be approved by council.

CARRIED.

015/2020 PPE ALLOWANCE POLICY

PAULOW & MOSES that the cost of boots, hardhats, high visibility vests etc. be reimbursed to full time employees to a maximum of \$300.00 every 2 years and become the Policy of the town of Hafford.

DEFEATED

016/2020 BOXING DAY POLICY

MOSES & MATECHUK that the Boxing Day Policy of the Town of Hafford be that December 26<sup>th</sup> be paid as a statutory holiday, and this become part of the Town of Hafford Policy Manual.

CARRIED

- 017/2020      COUNCIL DISCLOSURE  
MATECHUK & SENDECKI that it be acknowledged that the annual council disclosure statements have been received and filed by the Administrator.  
  
CARRIED
- 018/2020      ANNUAL APPOINTMENTS  
MATECHUK & SENDECKI that the list of appointments as attached to and forming a part of these minutes be adopted by Council.  
  
CARRIED
- 019/2020      AUDITOR ENGAGEMENT  
MOSES & MATECHUK that Council approve the engagement of HRO Chartered professional accountants to perform the 2019 Audit of the Town of Hafford.  
  
CARRIED
- 020/2020      ROLL # 0008 REQUEST  
SENDECKI & PAULOW that the request for lots 7, 8, 9 and 10 of Block 11, Plan 69B01442 to be legally tied or consolidated be approved by Council and a letter issued to the titled owner indicating that the responsibility and cost shall be bore by the owner.  
  
DEFEATED
- 021/2020      LOT TIES OR CONSOLIDATION POLICY  
MATECHUK & PAULOW that the lot consolidation of legal tie Policy of the Town of Hafford be that no more than 2 lots shall be legally tied or consolidated and that the lots must be on the same street frontage to be considered, and this become part of the Town of Hafford Policy Manual.  
  
CARRIED
- 022/2020      Roll # 0074 REQUEST  
MOSES & PAULOW that the request for lots 13 and 14 which are already legally tied, be tied to lot 15, all of Block 1, Plan N2670 be legally tied or consolidated be approved by Council and a letter issued to the titled owner indicating that the responsibility and cost shall be bore by the owner.  
  
DEFEATED
- 023/2020      Roll # 0393 REQUEST  
MATECHUK & MOSES that the request for lots 1 and 2 of Block 19, Plan BX5553 to be legally tied or consolidated be approved by Council and a letter issued to the titled owner indicating that the responsibility and cost shall be bore by the owner.  
  
CARRIED
- 024/2020      Roll # 0326 REQUEST  
MATECHUK & PAULOW that the request for lots 14 and 15 of Block 18, Plan 81B11916 to be legally tied or consolidated be approved by Council and a letter issued to the titled owner indicating that the responsibility and cost shall be bore by the owner.  
  
CARRIED
- 025/2020      Roll # 0247 REQUEST  
MOSES & MATECHUK that the request for lots 7 and 8 of Block 14, Plan AP160 to be legally tied or consolidated be approved by Council and a letter issued to the titled owner indicating that the responsibility and cost shall be bore by the owner.  
  
CARRIED
- 026/2020      Roll # 0264 REQUEST  
SENDECKI & PAULOW that the request for lots 11 and 12 of Block 14, Plan AX252 to be legally tied or consolidated be approved by Council and a letter issued to the titled owner indicating that the responsibility and cost shall be bore by the owner.  
  
CARRIED

- 027/2020      Rolls # 0231 and 0231 REQUEST  
SENDECKI & MATECHUK that the request for lots 1 and 2 of Block 13, Plan AP160 to be legally tied or consolidated be approved by Council and a letter issued to the titled owner indicating that the responsibility and cost shall be bore by the owner.  
CARRIED
- 028/2020      Roll # 0356 REQUEST  
SENDECKI & MOSES that the request for lots 19 and 20 of Block 16, Plan BX2922 to be legally tied or consolidated be approved by Council and a letter issued to the titled owner indicating that the responsibility and cost shall be bore by the owner.  
CARRIED
- 029/2020      Roll # 0294 REQUEST  
PAULOW & MATECHUK that the request for lots 12, 13 and 14 of Block 12, Plan BX2922 to be legally tied or consolidated be approved by Council and a letter issued to the titled owner indicating that the responsibility and cost shall be bore by the owner.  
DEFEATED
- 030/2020      Roll # 0374 REQUEST  
SENDECKI & MOSES that the request for lots 8 and 9 of Block 17, Plan Y55 to be legally tied or consolidated be approved by Council and a letter issued to the titled owner indicating that the responsibility and cost shall be bore by the owner.  
CARRIED
- 031/2020      Roll # 0210 REQUEST  
MOSES & PAULOW that the request for lots 14 and 15 of Block 7, Plan Y55 to be legally tied or consolidated be approved by Council and a letter issued to the titled owner indicating that the responsibility and cost shall be bore by the owner.  
CARRIED
- 032/2020      Roll # 0179 REQUEST  
MOSES & PAULOW that the request for lots 8 and 9 of Block 7, Plan Y55 to be legally tied or consolidated be approved by Council and a letter issued to the titled owner indicating that the responsibility and cost shall be bore by the owner.  
CARRIED
- 033/2020      Roll # 0236 REQUEST  
SENDECKI & MATECHUK that the request for lots 5 and 6 of Block 13, Plan AP160 to be legally tied or consolidated be approved by Council and a letter issued to the titled owner indicating that the responsibility and cost shall be bore by the owner.  
CARRIED
- 034/2020      Roll # 0147 REQUEST  
MATECHUK & MOSES that the request for lots 15 and 16 of Block 3, Plan N2670 to be legally tied or consolidated be approved by Council and a letter issued to the titled owner indicating that the responsibility and cost shall be bore by the owner.  
CARRIED
- 035/2020      BASE TAX ABATEMENT  
MOSES & SENDECKI that Council approve the abatement of the \$450.00 base tax on Roll #224, which is legally tied to Roll # 223 as of May 2018 but was not put on one tax card.  
CARRIED
- 036/2020      PHONE DISCONNECT  
MATECHUK & MOSES that Council approve the disconnection of the shop phone which is not utilized, as there is an on call cellular phone, as well as the second line to the office, which is not required.  
CARRIED
- 037/2020      2020 MEMBERSHIPS  
MATECHUK & PAULOW that Council approve the 2020 memberships with SUMA and the RMAA.  
CARRIED

- 038/2020      SIGNAGE  
 MOSES & SENDECKI that no trespassing signs be posted on the town owned pastureland on the south edge of town.  
CARRIED
- 039/2020      PARCEL H ANNEXATION  
 MOSES & PAULOW that Council pursue the annexation of Parcel H into town property.  
DEFEATED
- 040/2020      KEEN VACATION  
 SENDECKI & MOSES that Council acknowledge that maintenance worker Dayle Keen took 1 week vation from December 30, 2019 to January 5<sup>th</sup> 2020.  
CARRIED
- 041/2020      IN CAMERA  
 MOSES & PAULOW that Council go in camera at 9:55 pm to discuss the Hafford Recreation Board.  
CARRIED
- 042/2020      END IN CAMERA  
 MATECHUK & SENDECKI that Council end in camera session at 10:15 pm.  
CARRIED
- 043/2020      COMMITTEE REPORTS  
 PAULOW & MOSES that Council acknowledge the following committee reports:  
 Ron Kowalchuk – 16-43 Board  
 Joan Matechuk – Recreation Board  
 Bonnie Sendeki – Health Care Board  
CARRIED
- 044/2020      BYLAW 2020-01  
 SENDECKI & PAULOW that Bylaw 2020-01, being a Bylaw to fix rates for cable TV utility services be given first reading.  
CARRIED
- 045/2020      BYLAW 2020-01  
 SENDECKI & MOSES that Bylaw 2020-01, being a Bylaw to fix rates for cable TV utility services be given second reading.  
CARRIED
- 046/2020      BYLAW 2020-01  
 MATECHUK & SENDECKI that Bylaw 2020-01, being a Bylaw to fix rates for cable TV utility services be given three readings at this meeting.  
CARRIED UNANAMOUSLY
- 047/2020      BYLAW 2020-01  
 MOSES & PAULOW that Bylaw 2020-01, being a Bylaw to fix rates for cable TV utility services be given third reading and finally adopted.  
CARRIED
- 048/2020      DECEMBER FINANCIAL STATEMENT  
 SENDECKI & MOSES that Council acknowledge the December 2019 Financial Statement.  
CARRIED
- 049/2020      BANK RECONCILIATION  
 MATECHUK & PAULOW that Council acknowledge the bank reconciliation, as generated by the Munisoft program for July up to and including December 2019 and further acknowledge the presentation of the Credit Union bank statement of the Town of Hafford for the month of December.  
CARRIED

- 050/2020      PAYMENT OF ACCOUNTS  
 SENDECKI & MOSES that Council approves the list of accounts for payment presented, as attached to and forming a part of these minutes.  
CARRIED
- 051/2020      FORGED CHEQUE  
 PAULOW & MOSES that Council acknowledge that cheque #6756, in the amount of \$8,950.00 was a forged cheque and not the cheque of the Town of Hafford; And further that a police report has been filed by the Mayor and the current operating account has been frozen and a new account opened as well as new cheques ordered therefore no cheques can be generated until they arrive.  
CARRIED
- 052/2020      16-43 DEMAND LOAN  
 PAULOW & MOSES that Council acknowledge the letter from 16-43 Waste Management advising that the Town of Hafford portion of the demand loan is due and payable by February 15, 2020  
CARRIED
- 053/2020      VOID CHEQUES  
 SENDECKI & MOSES that Council approve the voiding of cheques 6692 and 6705 that were spoiled during printing as well as cheques 6718-7000 that are no longer valid as the account is deactivated.  
CARRIED
- 054/2020      OVERDRAFT LIMIT  
 MATECHUK & MOSES that Council instruct the Mayor and Administrator to request Innovation Credit Union increase the overdraft limit of the Town of Hafford to \$150,000.00, which does not exceed the debt limit of the Municipality, being \$429,027.00, therefore does not require SMB approval as per subsection 162 (1)(a) of *The Municipalities Act*.  
CARRIED
- 055/2020      JAN 2019 TAX INTEREST CREDIT  
 MATECHUK & MATECHUK that Council instruct the Administrator to calculate and credit the municipal and school taxes on all properties that were incorrectly overcharged interest in January 2019  
CARRIED
- 056/2020      ADJOURN  
 MOSES that we adjourn at 11:00 pm.  
CARRIED

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Administrator

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Mayor