

**THE REGULAR MEETING OF THE COUNCIL  
FOR THE TOWN OF HAFFORD WAS HELD IN THE CHAMBERS OF THE  
TOWN OF HAFFORD  
TUESDAY, February 16th, 2021**

Mayor called the meeting to order at 6:03 PM

PRESENT:

Mayor: Victoria Moses

Councilors: Sylvester Kohut  
David Wintonyk  
Dana Prystupa

Administrator: Jennifer Ernst  
Councilor John Kuzyk being a late arrival

037/2021

AGENDA

WINTONYK & PRYSTUPA that the agenda for this February 16<sup>th</sup>, 2021 meeting be approved. CARRIED.

038/2021

TOWN WATER REPORT

KOHUT & KUZYK that Council acknowledges receipt of the January 2021 Water Treatment Plant Report as submitted by the Chief Technician of Water & Wastewater. CARRIED

039/2021

TOWN MAINTENANCE REPORT

PRYSTUPA & KUZYK that Council acknowledges the written and verbal Town Maintenance report. CARRIED

Councilor Kuzyk arrived at 6:30 pm

**Delegation:** Robert Borne to discuss his observations and recommendations of the Water Plant

040/2021

MINUTES

PRYSTUPA & WINTONYK that the minutes of the January 12<sup>th</sup>, 2021 regular meeting of council be approved as presented. CARRIED.

041/2021

CORRESPONDENCE

PRYSTUPA & KUZYK that the correspondence as presented be dealt with accordingly and filed in the Municipal records. CARRIED

042/2021 HUMAN RESOURCE RESPONSIBILITY

WINTONYK & PRYSTUPA That Council removes the legislated responsibility of the Administrator of hiring, suspension and dismissal of all employees of the Municipality, as per Bill 194 Amendments to Section 111(3);  
And further, Council will make all such decisions and shall be carried out by the Employee Relations committee and the Administrator. CARRIED

043/2021 IN CAMERA

PRYSTUPA & WINTONYK that the Council of the Town of Hafford moves to in camera to discuss Human Resources, as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part 111 of *The Local Authority Freedom of Information and Protection of Privacy Act* at 7:24pm  
CARRIED

044/2021 END IN CAMERA

PRYSTUPA & WINTONYK that Council ends in camera session at 8:14 pm.  
CARRIED.

045/2021 APPOINTMENTS

PRYSTUPA & KUZYK that the list of Appointments be amended to add Victoria Moses to the Redberry Biosphere Planning and Development Board and the Redberry Lake Biosphere Board, as attached to and forming a part of these minutes.  
CARRIED.

046/2021 JOINT MEETING

KOHUT & PRYSTUPA that the report on the January 20, 2021 joint meeting of the Town of Hafford and the RM of Redberry Councils be approved as presented, as well as the follow-up meeting to be held March 18, 2021;  
And further that the RM of Redberry be billed for the 2021 Communiplex Insurance.  
CARRIED.

047/2021 SHED TENDER

PRYSTUPA & WINTONYK that the joint owned shed, currently situated at 220 Main Street be advertised as for sale by tender, with a 10% deposit required and stating that any or the highest tender not necessarily accepted, utilizing social media and signage as soon as the shed is moved from its current location.  
CARRIED

048/2021 LOT CONSOLIDATION


KUZYK & WINTONYK that the request for lots 4 and 5 of Block 4, Plan No. N2670 to be consolidated be approved by Council and a letter issued to the titled owner indicating that the responsibility and cost shall be bore by the owner.  
CARRIED.

- 049/2021 BIOSPHERE BUILDING  
PRYSTUPA & KUZYK that the annual property insurance for 6 Main Street be billed to the Redberry Lake Biosphere Reserve;  
And further, that the Town of Hafford cannot carry contents insurance on contents that is not the property of The Town of Hafford. CARRIED
- 050/2021 MAINTENANCE SCHEDULES  
PRYSTUPA & KOHUT that building maintenance schedules along with equipment logs and weekly maintenance time management sheets be implemented as soon as possible. CARRIED.
- 051/2021 CHAIN SAW CERTIFICATION  
KOHUT & PRYSTUPA that Council approve the enrollment of Darcey Reichart in the chain saw certification class. CARRIED.
- 052/2021 TRANSIT GRANT  
PRYSTUPA & WINTONYK that the Council acknowledge that the 2021 transit grant application has been submitted. CARRIED
- 053/2021 IN CAMERA  
PRYSTUPA & WINTONYK that the Council of the Town of Hafford moves to in camera to discuss strategic planning, as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part 111 of *The Local Authority Freedom of Information and Protection of Privacy Act* at 10:12pm CARRIED
- 054/2021 END IN CAMERA  
PRYSTUPA & WINTONYK that Council ends in camera session at 10:33 pm. CARRIED
- 055/2021 COMMITTEE REPORTS  
KUZYK & PRYSTUPA acknowledge the following committee reports:  
Victoria Moses -16-43 Waste Management.  
Sylvester Kohut – Fire Board  
Victoria Moses - Convention  
David Wintonyk - Transit CARRIED
- 056/2021 JANUARY FINANCIAL STATEMENT  
PRYSTUPA & WINTONYK that Council acknowledge the presentation of the January 2021 Financial Statement. CARRIED



- 057/2021      BANK RECONCILIATION  
KUZYSK & PRYSTUPA that Council acknowledge the presentation of the  
January 2021 bank reconciliation as well as the January 2021 bank statement.  
CARRIED
- 058/2021      PAYMENT OF ACCOUNTS  
PRYSTUPA & WINTONYK that Council approves the list of accounts for  
payment as presented and as attached to and forming a part of these minutes.  
CARRIED
- 059/2021      ADJOURN  
WINTONYK that we adjourn at 11:20 pm.  
CARRIED

  
\_\_\_\_\_  
Administrator

  
\_\_\_\_\_  
Mayor

## 2021 LIST OF APPOINTMENTS

Boards/Committees:	Appointed
Deputy Mayor	Sylvester Kohut
Hospital Advisory Board	Victoria Moses
	Stan Novicki
Hafford & Dist. Rec Board	Dana Prystupa
	Charlene Wintonyk
	Dallas Simmonds
	Patty Yerex
Library Board	Denis Taylor
Redberry Lake Park Board	Sylvester Kohut
	Victoria Moses
Hafford Fire Board	David Wintonyk
	Sylvester Kohut
16-43 Waste Board	Victoria Moses
Redberry Biosphere P & D Board	Victoria Moses
Redberry Lake Biosphere Board	Victoria Moses
Centennial Board	Dana Prystupa
Transit Committee	David Wintonyk
Emergency Measures Committee	Dana Prystupa
	Victoria Moses
Employee Relations Committee	Victoria Moses
	John Kuzyk
Occupational Health & Safety Committee	Dana Prystupa
Zoning/Maintenance Standards Committee	David Wintonyk
	John Kuzyk
<b>Infrastructure Committees</b>	
Water/Sewer	All of Council
Streets/Drainage	All of Council
Machinery/Equipment committee	All of Council
Board of Revisions	Letter to RM
Development Appeal Board	Letter to RM

*AMJ*

**Town of Hafford February Meeting  
2021 Payment Register**

CHEQUES	Date	Vendor	Amount
7402	01-31-2021	16-43 Waste Management	\$639.45
7403	02-17-2021	16-43 Waste Management	\$19,151.11
7404	02-17-2021	Anderson Pump House Ltd	\$343.33
7405	02-17-2021	Aon Reed Stenhouse Inc	\$10,131.42
7406	02-17-2021	Bee Jays	\$44.38
7407	02-17-2021	Borne Consulting	\$819.00
7408	02-17-2021	Clear Tech	\$2,172.67
7409	02-17-2021	Canada Revenue Agency	\$30.64
7410	02-17-2021	Isbister, Diane	\$100.00
7411	02-17-2021	Dubyk, Shaun	\$77.37
7412	02-17-2021	Ernst, Jennifer	\$42.73
7413	02-17-2021	Ernst, Jennifer- Petty Cash	\$299.92
7414	02-17-2021	Finning Canada	\$52.87
7415	02-17-2021	Flocor Inc	\$112.98
7416	02-17-2021	Gerich, Jodi	\$364.63
7417	02-17-2021	Station House Water Bottling	\$10.00
7418	02-17-2021	K.C Plumbing & Heating	\$573.68
7419	02-17-2021	Krydor Ventures	\$475.99
7420	02-17-2021	Saskatchewan Health Authority	\$46.00
7421	02-17-2021	Moses, Victoria	\$101.70
7422	02-17-2021	Munisoft	\$64.38
7423	02-17-2021	Northside Auto Service	\$811.57
7424	02-17-2021	People First HR Services	\$65.52
7425	02-17-2021	Praxair	\$256.35
7426	02-17-2021	Saskatchewan WCB	\$276.25
7427	02-17-2021	Shred it	\$294.01
7428	02-17-2021	Taxervice	\$366.75
7429	02-17-2021	Uline Canada Corporation	\$363.82

**TOTAL CHEQUES**                      \$38,088.52

ONLINE	Date	Vendor	Amount
CAFT	01-15-2021	Jennifer Ernst	\$500.00
CAFT	01-15-2021	Jodi Gerich	\$500.00
CAFT	01-15-2021	Kelley Caron	\$1,300.00
CAFT	01-15-2021	Darcey Reichert	\$800.00
2021-001	01-08-2021	SaskPower	\$68.51
2021-002	01-08-2021	SaskPower	\$138.11

2021-003	01-08-2021	SaskPower	\$50.19
2021-004	01-08-2021	SaskPower	\$190.50
2021-005	01-08-2021	SaskPower	\$492.94
2021-006	01-08-2021	SaskPower	\$51.14
2021-007	01-08-2021	SaskPower	\$1,015.13
2021-008	01-08-2021	SaskPower	\$33.11
2021-009	01-08-2021	SaskPower	\$47.37
2021-010	01-08-2021	SaskEnergy	\$439.49
2021-011	01-08-2021	SaskEnergy	\$121.16
2021-012	01-08-2021	SaskEnergy	\$351.03
2021-013	01-20-2021	CCSA	\$1,156.93
2021-014	01-20-2021	Sask Tel CMR	\$136.68
2021-015	01-20-2021	SaskPower	\$21.49
2021-016	01-20-2021	SaskPower	\$21.49
2021-017	01-20-2021	SaskPower	\$21.49
2021-018	01-20-2021	SaskEnergy	\$246.43
2021-019	01-20-2021	SaskEnergy	\$684.86
2021-020	01-24-2021	SaskPower	\$21.49
2021-021	01-28-2021	MEPP	\$949.11
2021-022	01-28-2021	Canada Revenue Agency	\$3,401.69
2021-023	01-31-2021	Minister of Finance EPT	\$1,415.11
2021-024	01-31-2021	S.U.M.A	\$669.50
2021-025	01-31-2021	MEPP	\$949.11
2021-026	02-03-2021	Sask PST	\$1,674.51
2021-027	02-03-2021	Sasktel Mobility	\$91.36
2021-028	02-17-2021	Hafford Coop	\$977.48
CAFT	01-30-2021	Kelley Caron	\$1,503.07
CAFT	01-30-2021	Jennifer Ernst	\$2,689.47
CAFT	01-30-2021	Jodi Gerich	\$949.85
CAFT	01-30-2021	Darcey Reichert	\$1,137.71

Total Electronic Payments \$24,817.51

TOTAL PAYMENTS \$62,906.03