

**THE FIRST MEETING OF THE COUNCIL  
FOR THE TOWN OF HAFFORD WAS HELD IN THE CHAMBERS OF  
THE TOWN OF HAFFORD  
TUESDAY, DECEMBER 3<sup>RD</sup>, 2024**

Mayor Moses called the meeting to order at 7:01 P. M.

PRESENT:

Mayor:	Victoria Moses
Councillors:	John Kuzyk David Wintonyk Sylvester Kohut Mary Linnell
Acting Administrator:	Devan Shorrock

**Administrators call of First Meeting of Council was sent to all elected officials via email.**

**Oath of Office was completed by Mayor Victoria Moses, Councillor Sylvester Kohut, Councillor David Wintonyk, Councillor John Kuzyk and Councillor Mary Linnell.**

393/2024     DECLARATION OF ELECTION RESULTS  
LINNELL & KUZYK that Council acknowledge the results of the November 13<sup>th</sup>, 2024 Election as presented by the Returning Officer, as attached to and forming a part of these minutes.

CARRIED

394/2024     COMMITTEE AND BOARD APPOINTMENTS  
WINTONYK & KOHUT that Council agree to the 2025 List of Appointments for the upcoming calendar year and effective immediately, as attached to and forming part of these minutes.

CARRIED

Foreman Russell Krysak arrived at the meeting at 7:30 P.M.

395/2024     AGENDA  
KUZYK & LINNELL that the agenda for this December 3<sup>rd</sup>, 2024, meeting be approved as amended.

CARRIED

396/2024     TOWN WATER REPORT  
KOHUT & WINTONYK that Council accepts the November 2024 Water Treatment Plant Report as presented by the Chief Technician of Water & Wastewater.

CARRIED

397/2024 TOWN MAINTENANCE REPORT  
LINNELL & KUZYK that Council acknowledges the November 2024 Town Maintenance Report presented verbally by Public Works Foreman, Russell Krysak.

CARRIED

Foreman Russell Krysak left the meeting at 7:56 P.M.

398/2024 MINUTES  
WINTONYK & KOHUT that the Minutes of the November 12<sup>th</sup>, 2024, regular meeting of Council be approved as presented.

CARRIED

399/2024 SIDEWALKS AND ROADS  
KUZYK & LINNELL that Council Table Sidewalks and Roads until the next regular meeting.

CARRIED

400/2024 REFUND FOR ACCT #0398 0020  
LINNELL & KUZYK that Council agree to refund \$25.00 due to an administrative error for Acct #0398 0020.

CARRIED

401/2024 REFUND FOR UTILITY ACCOUNT NO.0398 0020  
KOHUT & WINTONYK that Council Table Utility Account No. 0398 0020 refund until the next regular meeting of Council.

CARRIED

402/2024 RV REGULATIONS  
KUZYK & LINNELL that Council Table RV Regulations until the next regular meeting.

CARRIED

403/2024 IN CAMERA – STRATEGIC PLANNING  
LINNELL & KUZYK that Council moves to “in camera” to discuss strategic planning, as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* at 8:16 P.M.

CARRIED

404/2024 END IN CAMERA  
WINTONYK & KOHUT that Council end in Camera at 8:33 P.M.

CARRIED

- 405/2024      COMMITTEE MEETINGS REMUNERATION  
 KOHUT & LINNELL that Council acknowledge the Public Notice that Council shall consider remuneration at this meeting as attached to and forming part of these minutes;
- And further that the rates shall remain at \$190.00 per meeting and special meeting for the Mayor, \$140.00 per meeting and special meeting for Councillors, \$25.00 per hour for non-meetings, an increase to \$50.00 per committee meeting and joint meeting, and the per km rate be in accordance with provincial rates at that time.
- CARRIED
- 406/2024      DEVELOPMENT PERMIT – LOTS 3 & 4, BLOCK 22, PLAN BX5553  
 KUZYK & WINTONYK that Council Table the development permit for Lots 3 & 4, Block 22, Plan BX5553 until the next regular meeting.
- CARRIED
- 407/2024      REC BOARD  
 LINNELL & KUZYK that Council acknowledges the Hafford & District Recreation Boards November 2024 Bank Statement and Spreadsheets as presented.
- CARRIED
- 408/2024      UMAAS MEMBERSHIP RENEWAL 2025  
 LINNELL & WINTONYK that Council agree to pay the UMAAS yearly membership renewal of \$200.00 for the 2025 year.
- CARRIED
- 409/2024      GO PACK, LAGOON TABLETS QUOTE  
 WINTONYK & KOHUT that Council Table the Go Pack quote to the next regular meeting.
- CARRIED
- 410/2024      REVENUE SHARING DECLARATION  
 LINNELL & KUZYK that the Council of the Town of Hafford confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:
- Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations
  - Submission of the 2023 Public reporting on the Municipal Waterworks to the Ministry of Government Relations
  - Is in Good standing with respect to the reporting and remittance of Education Property Taxes
  - Adoption of a Council Procedure Bylaw
  - Adoption of an Employee Code of Conduct
  - All members of Council have completed and filed their Public Disclosure Statements as required, and
- That we authorize the Acting Administrator to sign the declaration of eligibility and submit it to the Ministry of Government Relations.
- CARRIED

- 411/2024      TRUCK ROUTE AND EXHAUST BRAKE  
WINTONYK & LINNELL that Council Table the truck route and exhaust brake until the next regular meeting.  
CARRIED
- 412/2024      TAX ARREARS  
KOHUT & KUZYK that Council acknowledges the list of lands in arrears as presented.  
CARRIED
- 413/2024      UTILITY ARREARS  
LINNELL & KUZYK that Council acknowledge the report on utility arrears as presented by the Acting Administrator, and that the recommendations be carried out accordingly.  
CARRIED
- 414/2024      E-TRANSFER  
WINTONYK & KOHUT that Council approve of using Interact E-Transfer to pay invoices would usually be paid by cheque as we are unable to mail out cheques during the Canada Post Strike. Payment will require dual authorization.  
CARRIED
- 415/2024      CANCEL AND RE-ISSUE CHEQUES  
LINNELL & KUZYK that Administration cancel the following cheques that are stuck in transit due to the Canada Post Strike. Cheques that can be picked up in Office will be re-issued and cheques that cannot be picked up will be sent by E-Transfer.  
Chq #8399 – ATS Traffic Ltd. - \$123.23  
Chq #8400 – Cleartech Industries - \$845.73  
Chq #8401 – Easypay Payroll - \$397.95  
Chq #8402 – Fendelet, Keri – \$294.13  
Chq #8403 – Hawtin Plumbing Services -\$823.62  
Chq #8404 – Hess, Carly - \$197.27  
Chq #8406 – Konica Minolta - \$521.99  
Chq #8408 – Saskatchewan Health Authority - \$868.25  
Chq #8409 – Prairie Newspaper Group - \$309.54  
Chq #8410 – Saskatchewan Housing Corp. - \$959.48  
Chq #8411 – Staples Professional - \$151.12  
Chq #8412 – TAXervice - \$4,654.65  
Chq #8413 – Thiessen Bros Const. - \$39,982.20  
Chq #8415 – 16 to 43 Waste Management - \$7,502.92  
Chq #8416 – High Class Welding - \$684.95  
Chq #8417 – K.C. Plumbing & Heating - \$15,876.33  
Chq #8419 – Munisoft - \$46.45  
Chq #8420 – Saskatchewan Research Council - \$167.78  
CARRIED

- 416/2024      YEAR END ACCOUNTS  
 KUZYK & WINTONYK that the Mayor and Administrator be approved to pay all year end accounts with a report of which shall be provided at the January meeting of Council.  
 CARRIED
- 417/2024      CHRISTMAS OFFICE HOURS  
 LINNELL & KOHUT that the Office of the Town of Hafford be closed on Wednesday, December 25<sup>th</sup>, 2024 and reopen on Monday, December 30<sup>th</sup>, 2024 at 1:00 pm with the 25<sup>th</sup> and 26<sup>th</sup> being Statutory Holidays, and the 27<sup>th</sup>, a day without pay.  
 CARRIED
- 418/2024      ISC – FIREBOARD  
 LINNELL & KUZYK that Council agree to register the Hafford and District Fireboard with Information Services Corporation Corporate Registry splitting the costs 50/50 with the RM of Redberry.  
 CARRIED
- 419/2024      REC BOARD RESIGNATION  
 WINTONYK & KOHUT that Council acknowledge the resignation of Erica Yasieniuk from the Hafford & District Recreation Board effective November 20<sup>th</sup>, 2024.  
 CARRIED
- 420/2024      COMMITTEE REPORTS  
 KUZYK & WINTONYK that Council acknowledges the following Committee Reports:  
 Fire Board – No Report  
 16 to 43 Waste Management Board – Victoria Moses  
 Transit – David Wintonyk  
 Centennial Committee – No Report  
 RBLR – Victoria Moses  
 Hospital Advisory Board – No Report  
 Rec Board – Victoria Moses  
 CARRIED
- 421/2024      BYLAW 2022-05: ANIMAL CONTROL BYLAW  
 KUZYK & KOHUT that Council Table Bylaw 2022-05: Animal Control Bylaw to the next regular meeting.  
 CARRIED
- 422/2024      NOVEMBER 2024 BANK STATEMENT  
 KOHUT & WINTONYK that Council acknowledges the presentation of the November 2024 Bank Statement as presented.  
 CARRIED

423/2024      NOVEMBER 2024 BANK RECONCILIATION  
KUZYK & LINNELL that Council accepts the November 2024 Bank  
Reconciliation as presented.  
CARRIED

424/2024      PAYMENT OF ACCOUNTS  
WINTONYK & KUZYK that Council approves the payment of accounts, being  
cheque #8421 to #8431 and the listed online payments including AFT payroll,  
totaling \$34,041.91 all paid from Innovation Credit Union Chequing Account and  
as attached to and forming a part of these minutes.  
CARRIED

425/2024      ADJOURN  
LINNELL that we adjourn at 10:47 P. M.  
CARRIED

  
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Acting Administrator

  
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Mayor

## Town of Hafford December 2024 Payments

CHEQUES	Date	Vendor	Amount
Ch 8421	2024-11-29	Cleartech Industries Inc.	\$ 1,703.55
Ch 8422	2024-11-29	High Class Welding	\$ 275.19
Ch 8423	2024-11-29	THE ROYAL CANADIAN LEGION	\$ 50.00
Ch 8424	2024-11-29	S.U.M.A.	\$ 398.51
Ch 8425	2024-11-29	Hess, Carly	\$ 257.27
Ch 8426	2024-11-29	Linnell, Judy	\$ 387.00
Ch 8427	2024-11-29	Moses, Victoria	\$ 118.47
Ch 8428	2024-11-29	Munisoft	\$ 5,490.62
Ch 8429	2024-11-29	Saskatoon Fire & Flood Restoration	\$ 5,000.00
Ch 8430	2024-11-29	Staples Professional	\$ 341.00
Ch 8431	2024-11-29	STARS	\$ 500.00
		<b>TOTAL CHEQUES</b>	<b>\$ 14,521.61</b>

ONLINE	Date	Vendor	Amount
AFT	2024-11-15	Brunsch, Hilary	\$ 700.00
AFT	2024-11-15	Krysak, Russell	\$ 1,200.00
AFT	2024-11-15	Shorrock, Devan	\$ 1,400.00
AFT	2024-11-15	Sonmor, Lloyd	\$ 1,000.00
2024-219	2024-11-29	Municipal Employees'	\$ 2,914.86
2024-220	2024-11-29	Hafford Co-op Assoc.	\$ 1,924.31
2024-221	2024-11-29	Minister of Finance-EPT	\$ 2,047.77
2024-222	2024-11-29	Sask Power	\$ 47.89
2024-223	2024-11-29	Sask Power	\$ 47.89
2024-224	2024-11-29	Sask Power	\$ 286.88
AFT	2024-10-31	Brunsch, Hilary	\$ 1,226.91
AFT	2024-10-31	Krysak, Russell	\$ 2,193.60
AFT	2024-10-31	Shorrock, Devan	\$ 2,560.49
AFT	2024-10-31	Sonmor, Lloyd	\$ 1,907.29
AFT	2024-10-31	Stef, Alan	\$ 62.41
		<b>Total Electronic Payments</b>	<b>\$ 19,520.30</b>
		<b>TOTAL PAYMENTS</b>	<b>\$ 34,041.91</b>
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