

**THE REGULAR MEETING OF THE COUNCIL  
FOR THE TOWN OF HAFFORD WAS HELD IN THE CHAMBERS OF THE  
TOWN OF HAFFORD  
TUESDAY, December 13th, 2022**

Mayor Moses called the meeting to order at 7:11 PM

**PRESENT:**

Mayor:	Victoria Moses
Councilors:	Sylvester Kohut (Late – 7:26 PM) John Kuzyk David Wintonyk Michael Nesbitt (Electronically)
Acting Administrator:	Denise Porter

284/2022      **AGENDA**  
NESBITT & WINTONYK that the agenda for this December 13th, 2022, meeting  
be approved.

CARRIED

285/2022      **TOWN WATER REPORT**  
WINTONYK & KOHUT that Council acknowledge receipt of the November 2022  
Water Treatment Plant Report as presented by Chief Water Technician Russell  
Krysak.

CARRIED

Councillor J. Kuzyk declared a conflict of interest and left Council Chambers  
at 7:22 P. M.

286/2022      **ROOM DIVIDER (ACCESS COMMUNICATIONS)**  
WINTONYK & NESBITT that Council contract Kuzyk & Sons to construct a  
room divider in the back room around the Access Communications equipment.

CARRIED

Councillor J. Kuzyk returned to Council Chambers at 7:26 P.M.

287/2022      **TOWN MAINTENANCE REPORT**  
KUZYK & NESBITT that Council acknowledges receipt of the November 2022  
Town Maintenance Report presented verbally by Public Works Foreman, Russell  
Krysak.

CARRIED

Russell Krysak left the meeting at 7:43 P. M.

288/2022      **MINUTES**  
WINTONYK & KOHUT that the Minutes of the October 11<sup>th</sup>, 2022, regular meeting of  
council be approved as presented.

- CARRIED
- 289/2022      MINUTES  
WINTONYK & KOHUT that the Minutes of the November 8<sup>th</sup>, 2022, regular meeting of council be approved as presented.      CARRIED
- 290/2022      AMENDMENT – SEMI-TRACTOR PARKING & GRAVEL PAD  
WINTONYK & KOHUT that Council amend Motion 276/2022 granting permission for a gravel pad to be placed at Lot 15-16, Block 15S, Plan BU2283, for the purpose of parking a semi-tractor. The amendment to the Motion is to clarify that if there is any damage to the roadway on Main Street, for approximately 170 feet from Princess Street to the end of the entrance to the back alley, the property owner will be responsible for the repairs.      CARRIED
- 291/2022      AMALGAMATION OF LOTS  
KUZYK & NESBITT that Council grant approval to the titled owner(s) to legally tie or consolidate Lot 6, Block D, Plan No. 66B08775, Extension 0 and Lot 7, Block D, Plan No. 66B08775, Extension 0.      CARRIED
- 292/2022      AMALGAMATION OF LOTS  
WINTONYK & NESBITT that Council grant approval to the titled owner(s) to legally tie Lot 12, Block 23, Plan BX 5553, Extension 0 and Lot 13, Block 23, Plan No. BX5553, Extension 0.      CARRIED
- 293/2022      APPOINTMENT OF BOARD OF REVISION  
KOHUT & KUZYK that Council hereby appoints Nor-Sask. Board of Services and their employees Tim Furlong, Kirby Fesser, Glen Neuert and Sabine Saccucci as Panel Members, and Mike Ligtermoet as Secretary for the 2023 Board of Revision for the Town of Hafford with an annual retainer fee of \$250.00.      CARRIED
- 294/2022      CORRESPONDENCE  
KUZYK & NESBITT that Council acknowledge the correspondence as presented and it be dealt with accordingly and filed in the municipal records.      CARRIED
- 295/2022      RECREATION BOARD GRANT  
KUZYK & WINTONYK that the Council of the Town of Hafford provide the Hafford and District Recreation Board a grant of \$6,600.00 for general operations.      CARRIED
- 296/2022      CHRISTMAS HOLIDAY CLOSING  
NESBITT & WINTONYK that Council agree to close the Town Office on Monday, December 26<sup>th</sup>, 2022, and Tuesday, December 27<sup>th</sup>, 2022, in lieu of Christmas Day and Boxing Day.      CARRIED
- 297/2022      ENGAGEMENT OF AUDITOR  
KOHUT & KUZYK that Council approve the signing of the Letter of Engagement with Elizabeth M. Torrens CPA Professional Corp. by the Administrator and the Mayor to enlist the services for the 2022 Audit.      CARRIED

- 298/2022      HOUSING AUTHORITY SHORTFALL  
 KOHUT & WINTONYK that Council acknowledge that, based on the 2021 Financial Operations of the Hafford Housing Authority, the Town of Hafford's 5% share of the operating loss for 2021 is \$125.63.  
 CARRIED
- 299/2022      DENTAL BENEFITS  
 KUZYK & WINTONYK that Council accept enrollment of all full-time employees in the SUMA Dental Care 'Plan C' for 2023.  
 CARRIED
- 300/2022      ELECTRICAL QUOTES  
 NESBITT & WINTONYK that Council accept the quotes from Moonlight Electric to install a dedicated circuit in the back room for \$350.00 plus tax; and to replace existing shop lighting with LED fixtures for a cost of \$2,777.62 plus tax.  
 CARRIED
- 301/2022      WATER INVOICE WRITE OFF  
 KOHUT & KUZYK that Council write off \$268.80 and the interest of \$105.72 for the utility bill for Lot 1, Block 18, Plan BU2283, due to a faulty water meter.  
 CARRIED
- 302/2022      SPECIAL MEETING – WATERWORKS  
 WINTONYK & NESBITT that the Special Meeting, which was to be held Tuesday, January 24<sup>th</sup>, 2023, to discuss the Updated Waterworks Conceptual Study, be moved to Wednesday, January 25<sup>th</sup>, 2023, due to a scheduling conflict.  
 CARRIED
- 303/2022      REVENUE SHARING DECLARATION  
 NESBITT & WINTONYK that the Council of the Town of Hafford confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:
- Submission of the 2021 Audited Financial Statement to the Ministry of Government Relations
  - Submission of the 2021 Public reporting on Municipal waterworks to the Ministry of Government Relations
  - In Good Standing with respect to the reporting and remittance of Education Property Taxes
  - Adoption of a Council Procedure Bylaw
  - Adoption of an Employee Code of Conduct
  - All members of Council have filed and annually updated their Public Disclosure Statements, as required, and
- That we authorize the Acting Administrator to sign the declaration of Eligibility and Submit it to the Ministry of Government Relations.  
 CARRIED
- 304/2022      COMMITTEE REPORTS  
 KUZYK & NESBITT acknowledge the following Committee Reports:  
 Victoria Moses – 16 to 43 Waste Management Board  
 No Fire Board, Transit Committee or Centennial Committee Reports were provided.  
 CARRIED

- 305/2022      NOVEMBER STATEMENT OF FINANCIAL ACTIVITIES  
 KOHUT & NESBITT that Council acknowledges the presentation of the November 2022 Statement of Financial Activities by Denise Porter.  
 CARRIED
- 306/2022      VOIDED CHEQUES  
 WINTONYK & NESBITT that Council acknowledge Cheque Number #7900, payable to SaskPower, was voided as the outstanding amount of \$526.59 was already paid by Electronic Funds Transfer; and Cheque Number #7912, payable to the Hafford Seniors Centre, was voided as it was written for an incorrect amount (\$120.00 instead of \$60.00).  
 CARRIED
- 307/2022      BANK RECONCILIATION AND STATEMENT  
 KUZYK & WINTONYK that Council acknowledge the presentation of the November 2022 Bank Reconciliation, as well as the presentation of the November 2022 Bank Statement by Acting Administrator, Denise Porter.  
 CARRIED
- 308/2022      PAYMENT OF ACCOUNTS  
 KOHUT & WINTONYK that Council approves the payment of accounts, being cheque #7894 to #7923 and the listed online payments including AFT payroll, totaling \$50,735.80, all paid from Innovation Credit Union Chequing Account and as attached to and forming a part of these minutes.  
 CARRIED
- 309/2022      IN CAMERA  
 NESBITT & KUZYK that Council moves to ‘In Camera’ to discuss Human Resources as authorized by the legislative authority of *The Municipalities Act*, Section 120, including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* at 9:48 P. M.  
 CARRIED
- 310/2022      END IN CAMERA  
 NESBITT & KUZYK that Council ends ‘In Camera’ session at 10:15 P. M.  
 CARRIED
- 311/2022      LEGAL COUNCIL  
 WINTONYK & NESBITT that MLT Aikins LLP be retained for the purpose of Human Resources, to the amount of \$3,500.00.  
 CARRIED
- 312/2022      ADJOURN  
 KUZYK that we adjourn at 10:17 P. M.  
 CARRIED

  
 Acting Administrator

  
 Mayor

## Town of Hafford December 2022 Payments

<b>CHEQUES</b>	<b>Date</b>	<b>Vendor</b>	<b>Amount</b>
7894	2022-11-17	Easypay Payroll Program	\$ 371.00
7895	2022-11-30	Clartech Industries	\$ 608.82
7896	2022-11-30	First Filter Service	\$ 120.41
7897	2022-11-30	Flocor Inc.	\$ 466.20
7898	2022-11-30	Saskatchewan Health Authority	\$ 46.00
7899	2022-11-30	Pope, Sharon	\$ 495.18
7900	2022-11-30	Sask Power (VOID)	\$ 526.59
7901	2022-11-30	Saskatchewan Research Council	\$ 36.75
7902	2022-11-30	Shred-It c/o Stericycle ULC	\$ 184.25
7903	2022-11-30	TAXervice	\$ 1,407.00
7904	2022-11-30	Thiessen Bros Const. Ltd.	\$ 2,782.50
7905	2022-12-13	16 to 43 Waste Management	\$ 7,502.92
7906	2022-12-13	BeePlus Office Solutions	\$ 38.10
7907	2022-12-13	Clartech Industries	\$ 1,709.36
7908	2022-12-13	Federation of Canadian	\$ 238.81
7909	2022-12-13	Fountain Tire Ltd.	\$ 558.89
7910	2022-12-13	Hafford Co-Op Assoc.	\$ 3,066.74
7911	2022-12-13	Hafford Fine Foods	\$ 19.44
7912	2022-12-13	VOID Wrong Amount	\$ 0.00
7913	2022-12-13	Linde	\$ 193.47
7915	2022-12-13	McMorrow, Janet	\$ 100.00
7916	2022-12-13	Moses, Victoria	\$ 29.95
7917	2022-12-13	Munisoft	\$ 5,700.31
7918	2022-12-13	Rice, Richard	\$ 100.00
7919	2022-12-13	Minister of Finance	\$ 760.73
7920	2022-12-13	Sobieski, Marie	\$ 31.90
7921	2022-12-13	S.U.M.A.	\$ 910.81
7922	2022-12-13	Carla Tanchak	\$ 448.00
7923	2022-12-13	Hafford Seniors Centre	\$ 60.00
<b>TOTAL CHEQUES</b>			<b>\$ 28,514.13</b>
<b>ONLINE</b>	<b>Date</b>	<b>Vendor</b>	<b>Amount</b>
CAFT	2022-11-15	Devan Shorrock	\$ 1,000.00
CAFT	2022-11-15	Rena D. Porter	\$ 800.00
CAFT	2022-11-15	Russell Krysak	\$ 1,200.00
CAFT	2022-11-15	Patrick Zipchen	\$ 800.00
2022368	2022-11-15	Hafford Co-Op Assoc.	\$ 2,351.75
2022369	2022-11-15	Canada Revenue Agency	\$ 4,891.24
2022370	2022-11-30	Sask Power – Office	\$ 430.11
2022371	2022-11-30	Sask Power – Sports Grounds	\$ 43.56

<b>2022372</b>	<b>2022-11-30</b>	<b>Sask Power – Streetlights</b>	<b>\$ 1,142.32</b>
<b>2022373</b>	<b>2022-11-30</b>	<b>Sask Power – Shop</b>	<b>\$ 119.92</b>
<b>2022373</b>	<b>2022-12-01</b>	<b>Sask Power – Water Treatment Plant</b>	<b>\$ 479.07</b>
<b>CAFT</b>	<b>2022-11-30</b>	<b>Devan Shorrocks</b>	<b>\$ 2,355.79</b>
<b>CAFT</b>	<b>2022-11-30</b>	<b>Rena D. Porter</b>	<b>\$ 2,766.55</b>
<b>CAFT</b>	<b>2022-11-30</b>	<b>Russell Krysak</b>	<b>\$ 3,213.04</b>
<b>CAFT</b>	<b>2022-11-30</b>	<b>Al Stef</b>	<b>\$ 628.32</b>
		<b>Total Electronic Payments</b>	<b>\$ 22,221.67</b>
		<b>TOTAL PAYMENTS</b>	<b>\$ 50,735.80</b>
			<b>=====</b>