

**THE REGULAR MEETING OF THE COUNCIL
FOR THE TOWN OF HAFFORD WAS HELD IN THE CHAMBERS OF THE
TOWN OF HAFFORD
TUESDAY, December 14th, 2021**

Mayor Moses called the meeting to order at 7:01 PM

PRESENT:

Mayor:	Victoria Moses
Councillors:	Sylvester Kohut
	David Wintonyk
	John Kuzyk
	Vacant

Administrator:	Jennifer Ernst
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389/2021 **AGENDA**

WINTONYK & KUZYK that the agenda for this December 14th, 2021 meeting be approved. CARRIED.

390/2021 **MINUTES**

KOHUT & WINTONYK that the minutes of the November 9th, 2021, regular meeting of council be approved as presented. CARRIED.

391/2021 **CANADA SUMMER JOBS**

KUZYK & WINTONYK that Council acknowledge a payment of \$4,313.00 was received from the Canada Summer Jobs Program. CARRIED

392/2021 **SUMA GROUP BENEFITS**

KOHUT & KUZYK that Council acknowledge the rate increases to the SUMA group benefit premiums. CARRIED

393/2021 **SUMASSURE INSURANCE**

WINTONYK & KOHUT that Council acknowledge the 20 percent rate increases to the SUMAsure Insurance premiums. CARRIED

394/2021 **MMSW**

KUZYK & WINTONYK that Council acknowledge that the Multi Materials Stewardship Western has terminated the agreement with the Town of Hafford. CARRIED

- 395/2021 RMAA WORKSHOP
WINTONYK & KOHUT that Council approve the registration of Jennifer Ernst and Dana Prystupa in the RMAA March 23, 2022, Workshop to be held in North Battleford. CARRIED
- 396/2021 WEBINAR BUNDLE
KOHUT & KUZYK that Council approve the registration of Administration in the Matthewson & Co. Webinar Bundle of 6 sessions for \$250.00. CARRIED
- 397/2021 CORRESPONDENCE
WINTONYK & KUZYK that Council acknowledge the correspondence as presented and it be dealt with accordingly and filed in the municipal records. CARRIED
- 398/2021 GRADER TIRES
KUZYK & WINTONYK that Council approve the purchase of 4 grader tires from Amalgamated Tire Sales Ltd. At a total cost of \$5,985.00 CARRIED
- 399/2021 TOWN WATER REPORT
KOHUT & WINTONYK that Council acknowledges receipt of the November 2021 Water Treatment Plant Report, that was reviewed by Council and that shall be signed as soon as possible. CARRIED
- 400/2021 TOWN MAINTENANCE REPORT
KUZYK & WINTONYK that Council acknowledges the Town Maintenance report as written by Jason Ernst. CARRIED
- 401/2021 LEGAL COUNCEL
KUZYK & WINTONYK that Monte Migneault be appointed as legal council for the Town of Hafford to represent the Town of Hafford regarding the Babi Statement of Claim. CARRIED
- 402/2021 16 to 43 WASTE MANAGEMENT
WINTONYK & KUZYK that the Council of the Town of Hafford is in favor of 16 to 43 Wate Management remaining operational. CARRIED
- 403/2021 TAC BARRELS
KOHUT & KUZYK that arrangements be made to dispose of the 18 empty Tac barrels with GFL at a cost of \$32.00 each. CARRIED

404/2021 CALL FOR NOMINATIONS

KOHUT & WINTONYK Council acknowledge that the call for nominations for the required by-election is now posted, with a nomination day of December 29th, 2021.
CARRIED.

405/2021 ERNST RESIGNATION

KUZYK & KOHUT that Council acknowledge the resignation of Jason Ernst, Public Works Foreman, dated November 18, 2021, and effective November 26, 2021.
CARRIED

Councilor Kuzyk declared a conflict of interest and left chambers at 8:38

406/2021 IN CAMERA

KOHUT & WINTONYK that Council moves to in camera to discuss agenda item 7 (b) -Human Resources, as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part 111 of *The Local Authority Freedom of Information and Protection of Privacy Act* at 8:39 pm
CARRIED.

407/2021 END IN CAMERA

WINTONYK & KOHUT that Council ends in camera session at 8:49 pm.
CARRIED.

408/2021 PUBLIC WORKS FOREMAN

KOHUT & WINTONYK that Council approve the hiring of Russ Krysak as Public Works Foreman at an hourly rate of \$30.00 per hour on a 3-month probationary period with all benefits effective immediately, with a start date as soon as possible.
CARRIED

Councilor Kuzyk resumed his chair at 8:55pm


409/2021 SEASONAL LAY-OFF

WINTONYK & KUZYK that Council acknowledge seasonal employee Pat Zipchen was laid off the winter as of December 10th, 2021.
CARRIED


- 410/2021 REVENUE SHARING DECLARATION
- KUZYK & WINTONYK that the Council of the Town of Hafford confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:
- Submission of the 2020 Audited Financial Statement to the Ministry of Government Relations
 - Submission of the 2020 Public reporting on Municipal waterworks to the ministry of Government Relations
 - In Good standing with respect to the reporting and remittance of Education Property Taxes
 - Adoption of a Council Procedure Bylaw
 - Adoption of an Employee Code of Conduct and
 - All members of council have filed and annually updated their public disclosure statements as required and
- That we authorize the Administrator to sign the declaration of Eligibility and submit it to the Ministry of Government Relations
- CARRIED
- 411/2021 APPEALS BOARD
- WINTONYK & KOHUT that Nor-Sask Board Services be appointed as the appeals board for the Town of Hafford, with an annual retainer fee of \$200.00.
- CARRIED
- 412/2021 METER READING UPGRADE
- KUZYK & KOHUT that Council approve the required upgrade to the Neptune 360 meter reading system at a cost of \$3,800.00, as the present system will no longer be supported as of Jan 1, 2022.
- CARRIED.
- 413/2021 REQUEST FOR JOINT MEETING
- KOHUT & WINTONYK that Council agrees to the request of the RM to have a joint meeting on January 10, 2022 at 7:00 pm at the Communiplex .
- CARRIED
- 414/2021 AED FOR COMMUNIPLEX
- KUZYK & WINTONYK that the request for the purchase of a new AED for the Communiplex be tabled until the Joint Rm and Town Meeting.
- CARRIED
- 415/2021 COMMITTEE REPORTS
- KUZYK & WINTONYK acknowledge the following committee reports:
- Victoria Moses -16-43 Waste Management Board
 - Hafford & District Recreation Board.
 - Dave Wintonyk – Transit committee
 - Slyvester Kohut – Fire Board
- CARRIED

- 416/2021 REC BOARD GRANT
WINTONYK & KOHUT that the Council of the Town of Hafford provide the Hafford and District Recreation Board a grant in the amount of \$2,500.00 for general operations. CARRIED
- 417/2021 BYLAW 2021-15
WINTONYK & KUZYK that Bylaw 2021-15, being a Bylaw to enter into an agreement with the RM of Redberry and the RM of Douglas to provide fire protection be given first reading. CARRIED
- 418/2021 BYLAW 2021-15
KOHUT & WINTONYK that Bylaw 2021-15, being a Bylaw to enter into an agreement with the RM of Redberry and the RM of Douglas to provide fire protection be given second reading. CARRIED
- 419/2021 BYLAW 2021-15
KUZYK & WINTONYK that Bylaw 2021-15, being a Bylaw to enter into an agreement with the RM of Redberry and the RM of Douglas to provide fire protection be given three readings at this meeting. CARRIED UNANAMOUSLY
- 420/2021 BYLAW 2021-15
KOHUT & WINTONYK that Bylaw 2021-15, being a Bylaw to enter into an agreement with the RM of Redberry and the RM of Douglas to provide fire protection be given third reading and finally adopted. CARRIED
- 421/2021 BYLAW 2021-16
WINTONYK & KUZYK that Bylaw 2021-16, being a Bylaw to enter into an agreement with the RM of Redberry and the RM of Meeting Lake to provide fire protection be given first reading. CARRIED
- 422/2021 BYLAW 2021-16
KUZYK & KOHUT that Bylaw 2021-16, being a Bylaw to enter into an agreement with the RM of Redberry and the RM of Meeting Lake to provide fire protection be given second reading. CARRIED
- 423/2021 BYLAW 2021-16
KOHUT & WINTONYK that Bylaw 2021-16, being a Bylaw to enter into an agreement with the RM of Redberry and the RM of Meeting Lake to provide fire protection be given three readings at this meeting. CARRIED UNANAMOUSLY

- 424/2021 BYLAW 2021-16
WINTONYK & KUZYK that Bylaw 2021-16, being a Bylaw to enter into an agreement with the RM of Redberry and the RM of Meeting Lake to provide fire protection be given third reading and finally adopted. CARRIED
- 425/2021 NOVEMBER FINANCIAL STATEMENT
KUZYK & WINTONYK that Council acknowledges the presentation of the November 2021 Statement of Financial Activities. CARRIED
- 426/2021 BANK RECONCILIATION
KOHUT & KUZYK that Council acknowledges the presentation of the November 2021 bank reconciliation as well as the November 2021 bank statement. CARRIED
- 427/2021 SPOILED CHEQUE
WINTONYK & KOHUT that Council approve the cancellation of cheque # 7630 that was spoiled during printing. CARRIED
- 428/2021 PAYMENT OF ACCOUNTS
KUZYK & WINTONYK that Council approves the payment of accounts, being cheque # 7641 to 7671 and the listed online payments including CAFT payroll totaling \$73,292.06, all paid from Innovation Credit Union Chequing Account and as attached to and forming a part of these minutes. CARRIED
- 429/2021 YEAR END ACCOUNTS
WINTONYK & KOHUT that the Mayor and Administrator be approved to pay all year end accounts with a report of which shall be provided at the January meeting of Council. CARRIED
- 430/2021 ADJOURN
KUZYK that we adjourn at 10:40 pm. CARRIED



Administrator



Mayor

**Town of Hafford December Meeting
2021 Payment Register**

CHEQUES	Date	Vendor	Amount
7641	11-30-2021	Amalgamated Tire Sales Ltd	\$5,985.00
7642	11-30-2021	Jennifer Ernst	\$163.42
7643	11-30-2021	Hafford Recreation Board	\$2,500.00
7644	12-15-2021	16 To 43 Waste Management	\$7,933.41
7645	12-15-2021	Anderson's Pump House	\$84.99
7646	12-15-2021	ATS Traffic Ltd	\$813.45
7647	12-15-2021	Bee-J's Stationers Inc	\$97.52
7648	12-15-2021	Town of Blaine Lake	\$1.00
7649	12-15-2021	Borne Consulting	\$1,378.30
7650	12-15-2021	Brownlee LLP	\$884.10
7651	12-15-2021	Canada Post	\$289.80
7652	12-15-2021	Daryl's Service	\$2,215.36
7653	12-15-2021	Jennifer Ernst	\$1,160.22
7654	12-15-2021	Jennifer Ernst - Petty Cash	\$134.44
7655	12-15-2021	Finning Canada	\$1,489.26
7656	12-15-2021	Grayson Farms Inc	\$1,501.50
7657	12-15-2021	Hafford Recreation Board	\$2,500.00
7658	12-15-2021	Hafford Fire Dept	\$8,500.00
7659	12-15-2021	High Class Welding	\$2,534.97
7660	12-15-2021	Holm Raiche Oberg	\$663.47
7661	12-15-2021	Krydor Ventures	\$464.66
7662	12-15-2021	Linde	\$169.33
7663	12-15-2021	MiGills Industrila Services	\$2,953.28
7664	12-15-2021	Mike Ligtermoet	\$200.00
7665	12-15-2021	Sask Health Authority	\$69.00
7666	12-15-2021	Novlan Bros	\$693.00
7667	12-15-2021	Dana Prystupa	\$50.00
7668	12-15-2021	RMAA Workshop Fund	\$300.00
7669	12-15-2021	RM of Redberry	\$3,000.00
7670	12-15-2021	David Wintonyk	\$60.91
7671	12-15-2021	Patrick Zipchen	\$250.00

TOTAL CHEQUES \$49,040.39

ONLINE	Date	Vendor	Amount
CAFT	11-15-2021	Jennifer Ernst	\$500.00
CAFT	11-15-2021	Dana Prystupa	\$700.00
CAFT	11-15-2021	Patrick Zipchen	\$800.00
CAFT	11-15-2021	Jason Ernst	\$2,000.00

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2021-267	11-17-2021	Sask Power	\$39.94
2021-268	11-17-2021	Sask Energy	\$227.84
2021-269	11-17-2021	Sask Power	\$57.14
2021-270	11-17-2021	Sask Power	\$42.45
2021-271	11-17-2021	Sask Power	\$41.64
2021-272	11-17-2021	Sask Power	\$142.75
2021-273	11-17-2021	Sask Power	\$37.98
2021-274	11-17-2021	Sask Power	\$1,015.13
2021-275	11-17-2021	Sask Power	\$36.30
2021-276	11-17-2021	Sask Power	\$267.83
2021-277	11-17-2021	Sask Power	\$458.10
2021-278	11-17-2021	Sask Power	\$84.51
2021-279	11-23-2021	Sask Power	\$21.52
2021-280	11-23-2021	Sask Power	\$21.52
2021-281	11-23-2021	Sask Power	\$21.52
2021-282	11-23-2021	Sask Energy	\$292.88
2021-283	11-23-2021	Sask Energy	\$195.54
2021-284	11-23-2021	Sask Tel Cmr	\$141.95
2021-285	11-23-2021	Sask Power	\$21.52
2021-287	11-30-2021	S.U.M.A	\$1,120.76
2021-288	11-30-2021	Municipal Employess'	\$900.00
2021-289	11-30-2021	Canada Revenu Agency	\$4,700.46
2021-290	11-30-2021	Minister of Finance-EPT	\$1,492.50
CAFT	11-30-2021	Jennifer Ernst	\$2,804.74
CAFT	11-30-2021	Jason Ernst	\$2,138.77
CAFT	11-30-2021	Dana Prystupa	\$760.96
CAFT	11-30-2021	Patrick Zipchen	\$1,767.24
2021-290	12-06-2021	Sask Tel Cmr	\$143.37
2021-291	12-06-2021	Hafford Co-op Assoc.	\$1,254.81

Total Electronic Payments \$24,251.67

TOTAL PAYMENTS \$73,292.06

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